

Meeting 21 Record of Decisions & Actions
Joint Queensland / Australian Government NRM Steering Committee
Held in Brisbane on 22 March 2005

Meeting No.	Agenda Item No.	Issue	Decision	Action	By Whom	By When
M 21	1.1	Agenda for JSC M21	The JSC agreed the agenda.			
M 21	1.2	Record of Decisions M20	The JSC confirmed the Record of Decisions and Actions for JSC M20 without amendment.	JSC Secretariat to finalise and distribute JSC M20 Record of Decisions and Actions.	D Guzek M Wharton	24/03/05
M 21	1.3	Matters Arising				
M 21	1.4	Policy Principles Paper (on-going)	No paper provided to this meeting			
M 21	2.0	<p>Workplan Update / Exception Report</p> <p>1. Note the following Reports which together provide detailed progress and exceptions regarding JSC actions associated with the implementation of the National Action Plan for Salinity and Water Quality and the Natural Heritage Trust Extension in Queensland:</p> <p>a) Attachment 1 – JSC Completed Actions Since JSC M16 (36 Pages);</p> <p>b) Attachment 2 – JSC Pending and Standing (Operational) Actions Register (extracted from the JSC Actions Register – <i>Rolling and</i></p>	<p>The JSC noted the following reports:</p> <p>a) JSC Completed Actions Since JSC M16;</p> <p>b) JSC Pending and Standing (Operational) Actions Register</p> <p>c) JSC Correspondence Register since JSC M20;</p> <p>d) JSC Out of Session Register.</p> <p>The JSC undertook a detailed review of the Pending Actions Register requesting a number of amendments, updates, and further discussion on outstanding Actions.</p>	<p>JSC Secretariat to update the JSC Actions register as per JSC decision.</p> <p>JSC Secretariat to ensure that the following outstanding Actions are added to the Agenda for JSC M22 in April:</p> <ul style="list-style-type: none"> ▪ M14 – 1.2 – Coordination of Reef Protection Plan Monitoring and Evaluation; ▪ M15 – 3.4 – Projected Cashflow Report (NAPSWQ) and (Trust Extension.); ▪ M17 – 4.5 – Data Sharing and Intellectual Property; ▪ M17 – 4.6 - SIP Evaluation Criteria; ▪ M19 – 1.2 – Statewide Projects Audit Update; 	D Guzek M Wharton C Macdonald	31/03/05 31/03/05

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				<p>Officers that the JSC Requires urgent completion of the following Action Items:</p> <ul style="list-style-type: none"> ▪ M13 – 3.1a - OoS 54 – NAP Single Holding Account Report (John Keating / Mike Ryan); ▪ M13 – 3.2 – OoS 55 – NAP RB Financial Reports (John Keating / Mike Ryan); ▪ M16 – 2.0 – Standing Action – MDB Min council - QLD JSC to re-establish contact with NSW to progress Cross Regional arrangements. (Dave Wildermuth to coordinate attendance by JSC at upcoming Cross Regional Meeting); ▪ M16 – 6.1 - Data Access and Management Protocol. (JSC Secretariat to check with S Jacoby as to whether this has been signed.) ▪ M16 .3 – 4d – Arrangements for NHT In-kind 2004/2005 (Anne Goeths / Debbie Guzek) be end May 2005. 		

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				<ul style="list-style-type: none"> ▪ M16 – 6.12 – Ministerial approval of SW NRM regional boundary changes for the Nebine-Mungalla. (D Wildermuth / T Stanley / J Lumb) ▪ M16 – 6.14 – Finalise signing of Partnership Agreements / MOUs as part of RIS Activity Agreement finalisation process. (J Keating / C Macdonald / D Wildermuth); ▪ M18 – 4.1 – Development of Best Practice Example Schedule 3. (RLO's / J Keating at April Workshop between AG and QLD officers.) ▪ M20 – 3.3 – JSC Letter to all RBs, Statewide and SIP Project proponents regarding guidelines on minimum acceptable standards for activity reporting, auditing and the provision of certificates under their various agreements. (This Letter to also include 		

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				Reminder re: Devolved Grants Protocol Reporting as per Action Item from JSC M18 3.3e)		
M 21	3.1	<p>Audit Response – Northern Gulf Burdekin Dry Tropics</p> <ul style="list-style-type: none"> ▪ note the response from Northern Gulf Resource Management Group to their Qualified Audit as at 30 June 2004 ▪ note the response from the Burdekin Dry Tropics Board and receipt of Unqualified Audited Financial Statements as at 30 June 2004 	<p>The JSC notes:</p> <ul style="list-style-type: none"> ▪ the response from Northern Gulf Resource Management Group to their Qualified Audit as at 30 June 2004; ▪ note the response from the Burdekin Dry Tropics Board and receipt of Unqualified Audited Financial Statements as at 30 June 2004 <p>The JSC notes that the final BDTB audited financial statement will be provided after their AGM on 6 April 2005.</p>			
M 21	3.2	<p>Programme on Risk Management Support including Priority List</p> <p>1. endorse the implementation of a 2 year rolling risk review program whereby each regional body is reviewed at least once every 2 years;</p>	<p>The JSC endorses the implementation of a 2 year rolling risk review program whereby each regional body is reviewed at least once every 2 years.</p> <p>The JSC requests a paper for the next JSC meeting (M22) outlining the risk management review process for regional bodies including:</p> <ul style="list-style-type: none"> ▪ a programme for implementation (including risk profiles); 	John Keating to coordinate the process for preparation and submission of a paper as per JSC decision for JSC M22.	G Dyne J Keating	15/04/05

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		<p>2. request State and AG officers to modify the Walter Turnbull risk review template (attached) into a number of versions that are appropriate to the size and sophistication of the Qld regional groups and also address key financial management internal controls; and</p> <p>3. request State and AG officers to prepare risk profiles of groups and determine, by M22 in Canberra on 22 April, an appropriate programme for the 2 years 2005/06 and 2006/07 for endorsement by JSC.</p>	<ul style="list-style-type: none"> ▪ a list of core practice requirements to be included in the review; ▪ a communication strategy; ▪ a process for initiating a formal response by the Regional Body to the report 			
M 21	3.3b	<p>SW NRM RIS</p> <p>1. Note the RIS, submitted by SW NRM (3 documents attached) and the attached checklist for the SWNRM RIS provided at Attachment 1. Subject to the outcomes of the independent financial audit JSC will then consider South West</p>	<p>The JSC requests an out of session paper seeking approval of the SW NRM RIS noting that approval will be conditional on the outcomes of the detailed investigation.</p> <p>The JSC notes that transitional funding has been approved as part of out of session 175 and the current table 1 will need to be amended to reflect this approval.</p>	<p>RLO's to prepare on OoS paper seeking approval of the SW NRM RIS noting that approval will be conditional on the outcomes of the detailed investigation.</p>	<p>D Wildermuth J Martinez</p>	<p>31/03/05</p>

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		<p>Implementation of a pilot comprehensive extension service delivery program in high priority Great Barrier Reef catchments</p> <p>04/05 \$0 05/06 \$500,000 06/07 \$500,000 Total \$1,000,000</p> <p>Soil erosion and soil condition hazard maps for reef catchments.</p> <p>04/05 \$0 05/06 \$90,000 06/07 \$0 Total \$90,000</p> <p>LGAQ (non NAP NHT Regional Bodies)</p> <p>04/05 \$0 05/06 \$86,450 06/07 \$86,450 Total \$172,900</p>	<p>1. advising them on the proposed urgent list of strategic reserve priority projects including communication and impact on funds available for NAP & NHT.</p> <p>2. inclusion of 2005/06 process development strategic reserve process (attachment 1)</p> <p>3. response within 10 working days. (Alison Russell-French to sign for AG Co-chair).</p> <p>QCAMS project proposal to be forwarded to AG.</p>	<p>Co-Chair signature.</p> <p>QCAMS full project proposal to be forwarded to G Dyne.</p>	A Kennedy	24/03/05
M 21	4.3	WITHDRAWN				
M 21	4.4 a	<p>Socio-Economic SIP Revised Schedules for SE01, SE02 & SE05</p> <p>1. approve the revised Schedule 2 for SEO1 (Attachment A)</p> <p>2. approve the revised</p>	<p>The JSC requests a revised paper (Out of Session) and schedule 2 consistent with the topical social and economic programme.</p>	<p>SIP Project Coordinator to prepare a revised OoS paper as per JSC decision Re: Revised Schedule 2's for SE01, SE02, and SE05.</p>	L Pollock J Martinez	24/03/05

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		<p>Schedule 2 for SEO2 (Attachment B):</p> <p>3. approve the revised Schedule 2 for SEO5 (Attachment C)</p> <p>4. agree to recommend to Ministers a revised Schedule 2 for SEO5</p> <p>5. approve the payment requests as per the quarterly financial report for October to December 2004:</p> <p>a) SEO2 \$70,000 made up of January to March 2004 quarter (as per new schedule 2);</p> <p>b) SEO3 \$181,080 made up of January to March 05 and April to June 05 quarters;</p> <p>c) SEO4 \$45,000 made up of October to December 04 and January to March 05 quarters;</p> <p>d) SEO5 \$776,191 made</p>				

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		up of July to September 04, balance of October to December 04, January to March 05 and April to June 05 quarter.				
M 21	4.4 b	<p>Social & Economic SIP – Variation from Standard IP Clause</p> <p>1. Approve Legal Services in NR&M to draft a specific variation to the standard Intellectual Property (IP) clause currently specified within all National Action Plan for Salinity and Water Quality (NAPSWQ) and Natural Heritage Trust 2 (NHT2) contracts with Regional Bodies as to allow the “sharing” of Intellectual Property between third party research partners and the public to provide public good.</p> <p>2. Approve the use of the non-standard IP clause by S&E SIP project SEO3 and SEO5 with third party research partners where</p>	The JSC notes the IP provisions in the Bilateral and Financial Agreements between the State and AG, and recognises the requirements of the State through NR& M with respect to appropriate contractual provisions.	L Pollock to seek urgent advice from J Keating and S Jacoby regards appropriate contractual clauses.	L Pollock J Keating S Jacoby	24/03/05

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		<p>its use will enable research partners and Regional Bodies to use IP created during project activities for the public good.</p> <p>3. Approve the use of a Deed of Variation on the existing contract with Regional Bodies within SEO3 to give effect to the non-standard IP clause.</p>				
M 21	4.5	<p>Mackay Whitsunday NRM – RI S Presentation</p> <p>Note RLO comments on key issues in the Mackay Whitsunday Natural Resource Management Plan and Regional Investment Strategy as basis for feedback to regional body.</p>	<p>The JSC agrees to write to Mackay Whitsunday indicating:</p> <ul style="list-style-type: none"> ▪ The level of aggregation needs to be re-visited to more closely reflect the level of activities eg the land & waterways programme could be broken into 3 sections (HR, RA, SL) ▪ Ensure table 2 includes appropriate statements of outcomes against targets for the requested investments ▪ Clarification and identification of variable administrative costs. ▪ Ratio of on-ground activities to capacity building and planning / resource assessment needs to be carefully examined to achieve a balance. 	<p>RLO's to finalise JSC letter to Mackay Whitsunday regarding Draft RIS discussion as per JSC decision for Co-Chair signature.</p>	<p>L Pollock D Worner</p>	<p>24/03/05</p>

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			<ul style="list-style-type: none"> ▪ Include points 3 to 8 from JSC paper 			
M 21	5.1 a	Update on Torres Strait NRM Limited Voluntary Administration	<p>The JSC endorses the content of the Administrators draft deed subject to legal strengthening of the agreement.</p> <p>The JSC authorizes NR&M to vote for liquidation of the TS NRM Ltd in the event that a compromise with ICC cannot be reached.</p>	Kate Eden to work with NR&M legal to urgently finalise Content of Administrators Draft Deed for signature.	K Eden	24/03/05
M 21	5.1 b	Torres Strait NRM Strategy Discuss requirements for NRM planning in Torres Strait	The JSC noted the paper.			
M 21	5.1 c	Discussion paper to inform future service delivery in Torres Strait Note the information relevant to future regional arrangements in Torres Strait.	<p>The JSC noted the paper and requested a focused joint paper be submitted for consideration at JSC M22 detailing options taking into consideration:</p> <ul style="list-style-type: none"> ▪ Most practical for circumstances ▪ Minimalist option / Fully blown option ▪ Alternate options, eg. “Envirofund” type delivery? ▪ Options likely to work ▪ Capacity of people 	RLO’s to prepare a focused joint paper on Torres Strait Service Delivery Options for JSC M22	John Lumb Kate Eden	15/04/05
M 21	5.2 a	Cape York Regional	The JSC notes the progress on:			

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		<p>Arrangements Progress Note progress to date on:</p> <ul style="list-style-type: none"> ▪ Selection of an eminent person ▪ Progress on the regional NRM plan and RIS ▪ Pre-accreditation investments ▪ Proposed Regional arrangements 	<ul style="list-style-type: none"> ▪ Selection of an eminent person ▪ the regional NRM plan and RIS ▪ Pre-accreditation investments; and ▪ Proposed Regional arrangements 			
M 21	5.2 b	<p>Cape York Peninsula – fire project, core funding & amended Schedule 2</p> <ol style="list-style-type: none"> 1. Note that as requested by JSC on 11 March 05 the table for Cape York Priority Projects (Attachment A) has been amended to include information on State-in-kind contributions. 2. Agree to recommend that Ministers include the Fire Management Project in priority funding for Cape York 3. Agree to recommend that Ministers approve 3 quarters of funding for core operating. 	<p>The JSC agrees to recommend that Ministers include the Fire Management Project in priority funding for Cape York</p> <p>The JSC agrees to recommend that Ministers approve an additional 3 quarters of funding for core operating; noting that only one quarter was approved under OoS 159.</p> <p>The JSC notes that this approval increases the total pre-accreditation investment package for the Cape York to \$2,713,204 for the period April 04 – March 05.</p>	<p>Ministerial Briefs to be urgently progressed.</p> <p>AG/State Financial Agreement Required.</p> <p>Performance and Program Management Team to progress required Activity Agreement</p>	<p>K Eden D Worner</p> <p>A Withell J Keating</p> <p>J Keating D Hartwell</p>	<p>31/03/05</p> <p>08/04/05</p> <p>08/04/05</p>

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	5.3	1. Cross Cultural Awareness Training	The JSC agreed that it will spend one day at its Townsville meeting in August to attend a Cross Cultural Awareness Training programme.	JSC Secretariat to advise Melissa George of availability.	M Wharton	24/03/05
M 21	6.1 a	2. Correspondence 236/05 Letter from Terry Wall, Chair Intergovernmental Operational Committee, Reef Water quality Protection Plan	The JSC noted the letter.	JSC Secretariat to ensure that the final IOC agreed Reef Module 19: Integrating the Reef Water Quality Protection Plan into Regional NRM Planning is put on the Web.	D Guzek	24/03/05
	6.1 b	JSC OoS 175 – Transitional Funding for April to June 2005	The JSC approves the following urgently required transitional funding for regional NRM bodies for the April – June 2005 quarter (Details as per Attachment A): <ul style="list-style-type: none"> ▪ Facilitators and Coordinators - \$1,339,741; ▪ Core Costs funded through the Trust - \$541,112 total of which the AG will fund two thirds being \$360,741; and Core Costs funded through NAP - \$342,641.	QLD to seek urgent Ministerial approval noting that AG Ministerial approval has already been obtained.	J Keating	24/03/05

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Attendees:

(Australian Government)	(Queensland)
Mike Lee (Co-chair)	Tony Pressland (Co-chair)
Alison Russell-French (JSC member)	Margaret Berenyi (A/JSC member)
Geoff Dyne (RLO)	Linda Bradby (A/JSC member)
Colin Macdonald (RLO)	Tony Roberts (JSC member)
John Lumb (RLO)	Debbie Guzek (Qld Secretariat)
John Martinez (RLO)	Maxine Wharton (Qld Secretariat)
	David Wildermuth (RLO)