

Meeting 19 Record of Decisions & Actions
Joint Queensland / Australian Government NRM Steering Committee
Held in Brisbane on 16 December 2004

Meeting No.	Agenda Item No.	Issue	Decision	Action	By Whom	By When
M 19	1.1	Agenda for JSC M19	Agreed			
M 19	1.2	Record of Decisions M17 and M18	<p>The JSC agreed the Record of Decisions and Actions for JSC M17.</p> <p>The JSC agreed the Record of Decisions and Actions for JSC M18 in principle, subject to M Ryan review</p> <p>The JSC agreed that the Co-chairs be delegated responsibility for finalising an Out of Session paper on BDTB PAP Variations.</p>	<p>JSC Secretariat to distribute agreed Record of Decisions and Actions for JSC M17.</p> <p>M Ryan to review JSC M18 Record of Decisions and Actions and advise of any issues.</p> <p>RLO's to urgently finalise an OoS Paper for Co-chair considerations.</p>	<p>M Wharton D Guzek</p> <p>M Ryan</p> <p>M Bradby G Dyne</p>	<p>18/12/04</p> <p>31/12/04</p> <p>23/12/04</p>
M 19	2.0	Workplan Update / Exception Report	The JSC noted the Correspondence Register.			
M19	3.1	<p>Regional Body Audit Update</p> <p>1. note that audited financial statements for National Action Plan for Salinity and Water Quality and Natural Heritage Trust funds released during 2003-04 have been received as per the attached Status table;</p> <p>2. note Queensland has followed-up regional bodies/proponents that have not yet submitted their audited financial</p>	<p>The JSC noted the status report on submission of audited financial statements for the NAPSWQ and Trust Extension for 2003-2004.</p> <p>The JSC requested an urgent OoS paper regarding the qualified Northern Gulf Audit report.</p> <p>The JSC noted with disappointment that NR&M audits remain outstanding and encourage their urgent completion.</p>	<p>J Keating and M Ryan to urgently finalise an OoS paper for JSC consideration</p> <p>NR&M to finalise and submit outstanding audit reports for JSC consideration.</p>	<p>J Keating M Ryan</p> <p>J Keating SIP Project Leaders</p>	<p>23/12/04</p> <p>31/01/05</p>

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		<p>statements for National Action Plan for Salinity and Water Quality and Natural Heritage Trust funds released during 2003-04 seeking advice on when this can be expected</p> <p>3. note that the Northern Gulf Financial Statements have been qualified by their auditors.</p>				
3.2	M 19	<p>Financial Reporting arrangements draft letter and final Report template</p>	<p>The JSC agreed the Draft letter regards changes to Financial Reporting and Final Report Template subject to the following changes:</p> <ul style="list-style-type: none"> • “Other Leveraged Contributions” replace the words “Other Contributor Funds” in the final report template. • the final paragraph of the letter include S Hoverman contact details for clarification purposes. 	D Guzek to incorporate JSC amendments and finalise RB letters for Co-chair signature.	D Guzek	20/12/04
3.3	M 19	<p>Desert Channels Qld Performance Report</p> <p>1. Note that John Keating from Queensland Performance and Program Management</p>	<p>The JSC noted:</p> <ol style="list-style-type: none"> 1. the Desert Channels Queensland Performance Reports; 2. that John Keating will be visiting DCQ in early January 2005 to assist them with financial 			

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		<p>will be visiting DCQ in early January to assist the organisation with regard to financial reporting;</p> <p>2. Request revised Schedule 2s for the following DCQ projects:</p> <ul style="list-style-type: none"> • DC IFA 03 by 3 months until June 05 • DC RCF 01 by 6 months until December 05; <p>3. Note slippage in milestones in Foundation Funding, specifically the delivery of a Regional Investment Strategy and Monitoring and Evaluation Framework;</p> <p>4. Request RLOs work with DCQ to negotiate minimal core costs and Facilitator/Coordinator costs for the January – March 2005 quarter till the point when funds will be start to flow through the RIS;</p> <p>5. Write to DCQ Board with a proposal to provide a similar risk management exercise to that recently</p>	<p>reporting;</p> <p>3. the slippage in milestones in Foundation Funding, specifically the delivery of a RIS and Monitoring and Evaluation Framework;</p> <p>4. the delays in commencement of IFA 02, IFA 03 and RCF 01 and requests that revised Schedule 2's be submitted for these projects unless they are to be rolled into the upcoming RIS;</p> <p>The JSC requested that RLO's work with DCQ to negotiate minimal core costs for the January-March 2005 quarter.</p> <p>The JSC requested that the RLOs discuss with the Board/CEO a joint risk management review to support them as they move into their RIS phase.</p> <p>The JSC agreed to send the proposed Performance Reporting Feedback letter to DCQ subject to number of amendments including:</p> <ul style="list-style-type: none"> • The addition of a paragraph regarding RLOs working with them on Best Practice Performance Reporting; and • The removal of the 5th paragraph. 	<p>RLO's to finalise an OoS paper reflecting DCQ requirements for minimal core costs and Facilitator/Coordinator costs for the January – March 2005 quarter for JSC consideration.</p> <p>RLO's to discuss with the DCQ Board a joint risk management review.</p> <p>C Macdonald to finalise Performance Reporting Feedback letter to DCQ incorporating JSC decisions and amendments.</p>	<p>C Macdonald L Pollock</p> <p>C Macdonald L Pollock</p> <p>C Macdonald</p>	<p>22/12/04</p> <p>31/12/04</p> <p>22/12/04</p>

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		offered to South West NRM Group and Burdekin Dry Tropics.	The JSC delegated to the Co-chairs approval of payments subject to the submission of an OoS paper by the Performance and Programme Management Team which includes the results of the updated financial reconciliation.	J Keating to finalise an OoS paper reflecting updated financial reports and payment requests for JSC Co-Chair consideration.	J Keating C Macdonald L Pollock	22/12/04
3.4	M 19	SW NRM Performance Report	<p>The JSC noted the SW NRM Performance Reports and that the risk management review proposed at the last meeting had now been agreed with draft terms of reference to be agreed by the JSC and the RB chair OoS for the review to be undertaken in early February.</p> <p>The JSC agrees to make quarterly payments totalling \$439,706 as recommended by the Performance and Program Management Team for projects: Facilitator/Coordinator and Foundation Funding.</p> <p>The JSC noted that no Performance Reports were received for the 2 NLP projects and requested that the reports be received OoS to allow release of funds.</p> <p>The JSC requested B Venz & J Keating to check with the Commonwealth the terms of Performance Reporting under the</p>	<p>Performance and Program Management Team to progress payments as agreed.</p> <p>RLOs to prepare an OoS paper which includes a revised Performance Summary report incorporating outstanding NLP project reports (including verbal advice given at meeting) and request for payments.</p> <p>B Venz and J Keating to ensure that Queensland is fulfilling its Performance Reporting obligations under the NLP</p>	<p>J Cain</p> <p>D Wildermuth K Morgan J Keating</p> <p>J Keating B Venz</p>	<p>24/12/04</p> <p>20/12/04</p> <p>31/12/04</p>

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			NLP financial agreement and take appropriate action.	Financial Agreement.		
3.5	M 19	Torres Strait Performance Report	<p>The JSC noted:</p> <ol style="list-style-type: none"> 1. the Torres Strait NRM Performance Reports; 2. that no IFA contracts had yet been returned signed and urgently requested that RLOs investigate progress in this regard <p>The JSC determined to contact the TSNRM Ltd Board before Christmas to set up a joint TSNRM and JSC meeting early in the new year to review and discuss options for taking forward investment in the Torres Strait.</p> <p>The JSC noted the need to clarify as a matter of urgency whether or not any further payments for Foundation Funding would be needed before Christmas given that it appeared that Financial Reports had not yet been submitted</p>	<p>RLO's to investigate progress of IFA Contracts.</p> <p>JSC to contact the TSNRM Board regards a joint meeting early in the New Year.</p> <p>OoS paper to be prepared providing quarterly Financial Reporting Analysis and request for further payments for Foundation Funding, if applicable.</p>	<p>M Bradby J Lumb</p> <p>A Dale C Schweizer</p> <p>J Keating M Bradby J Lumb</p>	<p>31/12/04</p> <p>22/12/04</p> <p>22/12/04</p>
4.1	M 19	Indicative allocation letter to RBs	The JSC requested that the proposed Indicative Allocations letter include a reference to the need for Regional Bodies to factor in any transitional funding approved in 2004/05.	M Ryan and D Guzek to finalise indicative allocations letter to all RB's incorporating JSC decisions for sign-off at Monday 20/12 telelink.	M Ryan D Guzek	20/12/04
4.2	M 19	Transitional funding	The JSC notes the following			

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		<p>1. Approve contract variations regarding time frames given for the Regional NRM Bodies:</p> <ul style="list-style-type: none"> ▪ Burnett Mary ▪ Burdekin Dry Tropics ▪ Mackay Whitsunday ▪ Southern Gulf ▪ Northern Gulf ▪ Wet Tropics <p>2. Approve financial requests for core operating funds and facilitator coordinator funds as per attachment 1 once Ministerial approval for block funding has been received</p> <p>3. Note that discussions for the following regional NRM bodies regarding transitional funding requirements are yet to occur:</p> <ul style="list-style-type: none"> ▪ Cape York ▪ South West NRM ▪ Desert Channels 	<p>Australian Government approvals and conditions for Core Operating and Facilitator / Coordinator costs as per Australian Government Ministerial letter to Queensland Ministers Robertson and Boyle dated 13 December 2004:</p> <ul style="list-style-type: none"> • Approval of funding for core operating costs to end June 2005 subject to: <ul style="list-style-type: none"> ○ In NAP regions, 50% of the funding, provided that all core funding is drawn from the NAP; ○ In Trust regions, two thirds of funding with an upper limit of \$200,000 per region for this six month period; • Approval of funding for Facilitator / Coordinator and other key project staff, subject to those positions being maintained in the longer term through investment strategies, until the funding becomes available under the investment strategies; • For Trust Regions, In-principle agreement to three year investment packages, subject to: <ul style="list-style-type: none"> ○ approval of only one year's 			

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			<p> <ul style="list-style-type: none"> ○ funding at a time; ○ approval of only two thirds core cost funding in the 12 month interim period with an upper limit of \$400,000; <ul style="list-style-type: none"> ● For NAP Regions, approval of three year investment packages subject to core funding costs being jointly met from the NAP. <p>Burnett Mary The JSC notes that no additional funds are sought and approves an extension of time to 31 March 2005 for the Burnett Mary NAP Foundation Funding project.</p> <p>NRM SEQ The JSC notes that no additional funds are sought and no transitional action is required as required Activity Agreement variations were approved at OoS 127 agreed in session at JSC M18 on 2 December 2004.</p> <p>SEQ WCG The JSC notes that no transitional action is required as an additional \$40,000 NAP funds and required Activity Agreement variations were approved at OoS 120 agreed in November 2004. (Ministers have</p> </p>	<p>Performance and Program Management team to progress required Activity Agreement Variations.</p> <p>AG / State Financial Agreement variation required -AG costs \$20,000 from the NAP.</p> <p>Performance and Program Management team to progress</p>	<p>J Keating D Hartwell</p> <p>M Ryan J Keating</p> <p>J Keating D Hartwell</p>	<p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p>

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			<p>subsequently approved this as part of the Block Funding approval.)</p> <p>Mackay Whitsunday The JSC approves the transfer of \$50,000 from NHT Foundation Funding to NHT Facilitator / Coordinator noting that this does not represent more than 10% of Foundation Funding approved and therefore does not require Ministerial approval.</p> <p>The JSC approves an extension of time to 31 March 2005 for the Mackay Whitsunday NHT Foundation Funding and Facilitator / Coordinator projects.</p> <p>Southern Gulf The JSC has approved the time extension of one quarter (from December 2004 to March 2005) for Southern Gulf NHT Foundation Funding and Facilitator / Coordinator projects.</p> <p>The JSC agreed the quantum of core operating costs of \$99,864, noting that of this two-thirds or \$66,576 would be paid by the AG into the Single Holding Account.</p> <p>The JSC agreed the quantum of Facilitator / Coordinator costs of</p>	<p>required Activity Agreement Variations.</p> <p>AG to modify PA data base records accordingly (check if Financial Agreement Variation is required).</p> <p>Performance and Program Management team to progress required Activity Agreement Variations.</p> <p>AG / State Financial Agreement variation required -AG costs \$66,576 from the Trust.</p> <p>AG / State Financial Agreement variation required -AG costs \$127,026 from the Trust.</p> <p>Performance and Program Management team to progress required Activity Agreement Variations.</p>	<p>M Ryan</p> <p>J Keating D Hartwell</p> <p>M Ryan J Keating</p> <p>M Ryan J Keating</p> <p>J Keating D Hartwell</p>	<p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p>

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			<p>\$127,026 which would be paid by the AG into the Single Holding Account.</p> <p>Northern Gulf The JSC has approved the time extension of one quarter (from December 2004 to March 2005) for the Northern Gulf NHT Foundation Funding and Facilitator / Coordinator projects.</p> <p>The JSC agreed the quantum of core operating costs of \$56,500, noting that of this two-thirds or \$37,667 would be paid by the AG into the Single Holding Account.</p> <p>The JSC agreed the quantum of Facilitator / Coordinator costs of \$92,600 which would be paid by the AG into the Single Holding Account.</p> <p>Burdekin Dry Tropics The JSC has approved the time extension of one quarter (from December 2004 to March 2005) for Burdekin Dry Tropics NAP Foundation Funding and NHT2 Facilitator / Coordinator projects.</p> <p>The JSC agreed the quantum of core operating costs of \$116,388, noting that these funds would be drawn from the NAP and each Government would</p>	<p>AG / State Financial Agreement variation required -AG costs \$37,667 from the Trust.</p> <p>AG / State Financial Agreement variation required -AG costs \$92,600 from the Trust.</p> <p>Performance and Program Management team to progress required Activity Agreement Variations.</p> <p>AG / State Financial Agreement variation required -AG costs \$58,194 from the NAP.</p> <p>AG / State Financial Agreement variation required -AG costs \$145,597 from the Trust.</p> <p>Performance and Program Management team to progress required Activity Agreement</p>	<p>M Ryan J Keating</p> <p>M Ryan J Keating</p> <p>J Keating D Hartwell</p> <p>M Ryan J Keating</p> <p>M Ryan J Keating</p> <p>J Keating D Hartwell</p>	<p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p>

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			<p>contribute \$58,194.</p> <p>The JSC agreed the quantum of Facilitator / Coordinator costs of \$145,597 from the Trust which would be paid by the AG into the Single Holding Account.</p> <p>FNQ NRM The JSC has approved the time extension of one quarter (from December 2004 to March 2005) for FNQ NRM NHT Foundation Funding and Facilitator / Coordinator projects.</p> <p>The JSC agreed the quantum of core operating costs of \$143,958, noting that of this two-thirds or \$95,962 would be paid by the AG into the Single Holding Account.</p> <p>The JSC agreed the quantum of Facilitator / Coordinator and key Project Officer costs of \$232,812 which would be paid by the AG into the Single Holding Account.</p> <p>SW NRM The JSC deferred a decision on SW NRM Transitional Funding to the JSC Co-chairs to early in the week commencing 20 December pending clarification of 2 issues:</p>	<p>Variations.</p> <p>AG / State Financial Agreement variation required -AG costs \$95,962 from the Trust.</p> <p>AG / State Financial Agreement variation required -AG costs \$232,812 from the Trust.</p> <p>Performance and Program Management team to progress required Activity Agreement Variations.</p> <p>RLO's to work with SW NRM to clarify JSC concerns for resubmission to the JSC Co-chairs Out of Session early in the week commencing 20/12/04.</p>	<p>M Ryan J Keating</p> <p>M Ryan J Keating</p> <p>J Keating D Hartwell</p> <p>D Wildermuth K Morgan</p>	<p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p> <p>22/12/04</p>

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			<p>1. Do the substantial carry over funds (\$42,899 of Trust funds for core operating costs and \$128,776 of Trust Facilitator / Coordinator funds.) carry existing liabilities or are they fully available for core operating and Facilitator / Coordinator costs in the first quarter.</p> <p>2. Written explanation of the apparent substantial increase on a quarterly basis of both core operating and facilitator coordinator costs</p> <p>Condamine Alliance The JSC has approved the time extension of one quarter (from December 2004 to March 2005) for Condamine Alliance NAP Foundation Funding, NHT2 Facilitator / Coordinator, and relevant Key staff PAP projects.</p> <p>The JSC agreed the quantum of core operating costs of \$100,000, noting that these funds would be drawn from the NAP and each Government would contribute \$50,000.</p> <p>The JSC agreed the quantum of Key staff retention costs of \$200,000, noting that these funds had been approved by Ministers as part of the Transitional Block Funding approval,</p>	<p>AG / State Financial Agreement variation required -AG costs \$50,000 from the NAP.</p> <p>AG / State Financial Agreement variation required – AG costs \$100,000 from the NAP.</p> <p>AG / State Financial Agreement variation required – AG costs \$130,000 from the Trust.</p> <p>Performance and Program Management team to progress required Activity Agreements/ Variations.</p>	<p>M Ryan J Keating</p> <p>M Ryan J Keating</p> <p>M Ryan J Keating</p> <p>J Keating D Hartwell</p>	<p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p> <p>31/12/04</p>

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			<p>noting that these funds would be drawn from the NAP and each Government would contribute \$100,000.</p> <p>The JSC agreed the quantum of Facilitator / Coordinator costs of \$130,000 from the Trust which would be paid by the AG into the Single Holding Account.</p> <p>Cape York The JSC noted that Transitional Funding requirements for Cape York had not yet been determined, and deferred a decision to the JSC Co-chairs to early in the week commencing 20 December.</p> <p>Desert Channels The JSC noted that Transitional Funding requirements for Desert channels had not yet been determined, and deferred a decision to the JSC Co-chairs to early in the week of 20 December.</p>	<p>RLO's to work with Cape York to determine transitional funding requirements for submission to the JSC Co-chairs Out of Session early in the week commencing 20/12/04</p> <p>RLO's to work with Desert Channels to determine transitional funding requirements for submission to the JSC Co-chairs Out of Session early in the week commencing 20/12/04</p>	<p>D Worner M Bradby</p> <p>C Macdonald L Pollock</p>	<p>22/12/04</p> <p>31/12/04</p>
4.3	M 19	Wet Tropics NRM Plan 1. Note that the draft Regional NRM Plan as prepared by Far North Queensland Natural Resource Management	Prior to discussions commencing, the Qld JSC Co-chair, Allan Dale, excused himself from consideration of this item, due to a potential conflict of interest and left the room. The role of Qld Co-chair during his absence was	<p>Ministerial Briefs to be urgently progressed.</p> <p>JSC Secretariat to finalise JSC letter advising FNQ NRM of the</p>	<p>G Dyne M Bradby K Eden</p> <p>D Guzek C Macdonald</p>	<p>22/12/04</p> <p>18/12/04</p>

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		<p>Ltd (FNQ NRM) meets the accreditation criteria as required by the NHT2 and NAP Bilateral Agreements (Attachment C).</p> <p>2. Agrees to advise and seek from Ministers accreditation of the draft Regional NRM Plan (Attachment A) as prepared by Far North Queensland Natural Resource Management Ltd (FNQ NRM).</p> <p>3. Agree to sign the letter (Attachment B) advising FNQ NRM of the JSC decision.</p>	<p>undertaken by Olwyn Crimp.</p> <p>The JSC agreed to recommend the Far North Queensland Natural Resource Management Ltd (FNQ NRM) draft Regional NRM Plan – ‘<i>Sustaining the Wet Tropics</i>’ to Ministers for Accreditation.</p> <p>The JSC agreed to the content of the attached letter advising FNQ NRM of the JSC decision.</p> <p>The JSC extended its thanks to the work of the RLOs in supporting the Wet Tropics in achieving this important milestone.</p>	<p>JSC decision for Co-Chair signature.</p>		
4.4	M 19	<p>Southern Gulf NRM Plan</p> <p>1. Note that the draft Regional NRM Plan as prepared by Southern Gulf Catchments Ltd (SGC) meets the accreditation criteria as required by the NHT2 and NAP Bilateral Agreements (Attachment C).</p> <p>2. Agrees to advise and seek from Ministers accreditation of the draft Regional NRM Plan</p>	<p>The JSC agreed to recommend the Southern Gulf Catchments Ltd (SGC) draft Regional NRM Plan – ‘<i>The Southern Gulf Catchment Natural Resource Management Plan</i>’ to Ministers for Accreditation.</p> <p>The JSC agreed to the content of the attached letter advising SGC of the JSC decision.</p> <p>The JSC extended its thanks to the work of the RLOs in supporting the Southern Gulf in achieving this</p>	<p>Ministerial Briefs to be urgently progressed.</p> <p>JSC Secretariat to finalise JSC letter advising SGC of the JSC decision for Co-Chair signature.</p>	<p>J Lumb M Bradby K Eden</p> <p>D Guzek C Macdonald</p>	<p>22/12/04</p> <p>18/12/04</p>

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		(Attachment A) as prepared by Southern Gulf Catchments Ltd (SGC). 3. Agree to sign the letter (Attachment B) advising SGC of the JSC decision.	important milestone.			
4.5	M 19	<p>Northern Gulf NRM Plan</p> <p>1. Note that the draft Regional NRM Plan as prepared by the Northern Gulf Resource Management Group (NGRMG) meets the accreditation criteria as required by the NHT2 and NAP Bilateral Agreements (Attachment B).</p> <p>2. Agrees to advise and seek from Ministers accreditation of the draft Regional NRM Plan (Attachment A) as prepared by the Northern Gulf Resource Management Group (NGRMG).</p> <p>3. Agree to sign the letter (Attachment C) advising NGRMG of the JSC decision.</p>	<p>The JSC agreed to recommend the Northern Gulf Resource Management Group (NGRMG) draft Regional NRM Plan – '<i>Northern Gulf Region Natural Resource Management Plan</i>' to Ministers for Accreditation.</p> <p>The JSC agreed to the content of the attached letter advising NGRMG of the JSC decision.</p> <p>The JSC extended its thanks to the work of the RLOs in supporting the Northern Gulf in achieving this important milestone.</p>	<p>Ministerial Briefs to be urgently progressed.</p> <p>JSC Secretariat to finalise JSC letter advising NGRMG of the JSC decision for Co-Chair signature.</p>	<p>J Lumb M Bradby K Eden</p> <p>D Guzek C Macdonald</p>	<p>22/12/04</p> <p>18/12/04</p>
4.6	M 19	SEQ WCG RIS	The JSC was pleased with the overall	JSC Secretariat to urgently send	D Guzek	17/12/04

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			<p>standard of development of the SEQ WCG RIS to date and would like to be in a position to recommend the Investment Package to Ministers prior to 24 December 2004.</p> <p>In order to achieve this, the JSC agreed to write to SEQ WCG requesting the following further developments/ refinements to the RIS:</p> <ol style="list-style-type: none"> 1. Specify the core operating cost of the regional body as a separate program in the prospectus, table 1 and schedules as relevant. Given existing funding commitments, this should be consistent with three-quarters of a year's expenditure and exclusive of costs for the Chief Executive Officer; 2. Provide an estimate of variable on-costs as a percentage of the total proposed investment. (A list of inclusions to demonstrate rationale may be provided); 3. Strengthen the information on the relative rate of return in relation to Resource Condition Targets in the Outcomes column in Table 2, and reduce the focus on outputs. Quantification of the relative rate of return is preferred, although this 	<p>signed JSC letter regarding RIS feedback to SEQ WCG.</p> <p>RLO's to work closely with SEQ WCG to finalise the identified developments/ refinements to the RIS for urgent Out of Session consideration by the JSC Co-chairs.</p>	<p>C Macdonald</p> <p>Anne Goeths Anne Withell</p>	<p>22/12/04</p>

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			<p>may be qualitative if there is insufficient knowledge;</p> <p>4. In consultation with NRM SEQ, confirm that the total budget for Trust expenditure for the first six months of the 2005-2006 financial year is not more than half the indicative allocation for that year.</p> <p>5. Ensure that the RCT for weeds is incorporated into the RIS, and that a brief justification is provided for investments where Management Action Targets are more than a 1-6 year timeframe.</p> <p>The JSC agreed and signed the attached letter to SEQ WCG which incorporated this request without amendment.</p> <p>The JSC delegated to the Co-chairs the final check and recommendation to Ministers.</p> <p>The JSC noted the discussion about security of environment benefits from water use efficiency and agreed to revisit this issue in the context of the 3 year investment package to be brought forward late next year.</p>			
4.7	M 19	Cape York	The JSC noted:	RLO's to work closely with the	H Abrahams	31/12/04

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			<p>1. Progress on the working draft of the Cape York NRM Plan and indicative Regional Investment strategy (RIS);</p> <p>2. That the formal 6 wk consultation period has concluded;</p> <p>3. That further work is required on the Plan and RIS before seeking accreditation by the Cape York Natural Heritage Trust Ministerial Steering Committee;</p> <p>4. Concerns expressed by the Chair of the Cape York Interim Advisory Group (CYIAG) in a letter and accompanying letter from CYIAG member, Mary Sheppard;</p> <p>5. That the first meeting of the Cape York Natural Heritage Trust Ministerial Steering Committee for 2005 is likely to be held in the last week of February or 1st week of March.</p> <p>The JSC agreed that the Final Draft Plan and RIS will need to be agreed Out of Session by Co-chairs prior to the next meeting of the Cape York Natural Heritage Trust Ministerial Steering Committee.</p> <p>The JSC deferred a decision on Pre-accreditation investment proposals until the following outstanding information has been provided to the</p>	<p>CYIAG Secretariat (through the Department of Communities) to respond to the JSC's request for outstanding information for urgent Out of Session consideration by the JSC Co-chairs.</p>	<p>D Worner M Bradby K Eden</p>	

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			<p>JSC:</p> <ul style="list-style-type: none"> ▪ Status of all outstanding Cape York NHT1 project acquittals; ▪ Status of all Cape York IFA projects, including Activity Agreement finalisation, and financial and performance reporting. <p>The JSC will not recommend any further funding for those IFA projects with outstanding 6 Monthly Performance Reports until these reports have been submitted.</p>			
4.8	M 19	NRM SEQ Plan	<p>The JSC agreed to recommend the Natural Resource Management SEQ Inc (NRM SEQ) draft Regional NRM Plan – ‘<i>The Future in Balance</i>’ to Ministers for Accreditation, once the amendments identified in Table 1 of the paper had been incorporated.</p> <p>The JSC delegated to the Co-chairs the final check and recommendation to Ministers.</p> <p>The JSC agreed and signed the attached letter advising NRM SEQ of its decision after some minor amendments were made.</p> <p>The JSC also agreed to commence</p>	<p>JSC Secretariat to urgently send signed JSC letter regarding draft Regional NRM Plan feedback to NRM SEQ.</p> <p>RLO’s to work closely with NRM SEQ to finalise the amendments identified in Table 1 for urgent Out of Session consideration by the JSC Co-chairs.</p>	<p>D Guzek C Macdonald</p> <p>Anne Goeths Anne Withell</p>	<p>17/12/04</p> <p>22/12/04</p>

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			discussions in the New Year with both bodies regarding the processes and the mechanisms and approach for the integration of the plans.			
4.9	M 19	NRM SEQ RIS	<p>The JSC would like to be in a position to recommend the NRM SEQ Investment Package to Ministers prior to 24 December 2004.</p> <p>In order to achieve this, the JSC agreed to write to NRM SEQ requesting the following further developments/ refinements to the RIS:</p> <ol style="list-style-type: none"> 1. Title the core operating expenses program, Core Operating Costs. Given existing funding commitments, this should be consistent with three-quarters of a year's expenditure; 2. Provide an estimate of variable administrative on-costs as a percentage of the total proposed investment; 3. In consultation with SEQ WCG, confirm that the total budget for Trust expenditure for the first six months of the 2005-2006 financial year is not more than half the indicative allocation for that year. 	<p>J SC Secretariat to urgently send signed JSC letter regarding RIS feedback to NRM SEQ.</p> <p>RLO's to work closely with NRM SEQ to finalise the identified developments/ refinements to the RIS for urgent Out of Session consideration by the JSC Co-chairs.</p>	<p>D Guzek C Macdonald</p> <p>Anne Goeths Anne Withell</p>	<p>17/12/04</p> <p>22/12/04</p>

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			<p>4. The emphasis should be on outcomes to be achieved not activities. To this end, programs should be developed by amalgamating smaller investments. Although this may result in program names that are different from those identified in the plan, this can be addressed by cross-referencing.</p> <p>5. For each program, strengthen the information on the relative rate of return in relation to Resource Condition Targets in the Outcomes column in Table 2. Where possible the rate of return should be expressed in quantitative terms</p> <p>6. Please re-budget the <i>Lyngbya</i> funding to reflect expenditure over a number of years.</p> <p>The JSC also notes:</p> <ul style="list-style-type: none"> • the proposed use of devolved grants and would like to re-iterate that great care should be taken to ensure they are strategically targeted; • that this year's investment is spread across a larger number of activities, and that NRM SEQ advised that this is because the 			

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			<p>investment is being used as seed funding to leverage other investment. The purchase of a few key outcomes with Trust funding may be more appropriate in the longer-term.</p> <p>The JSC agreed and signed the attached letter to NRM SEQ which incorporated this request after some minor amendments were made.</p> <p>The JSC delegated to the Co-chairs the final recommendation to Ministers.</p>			
4.10	M 19	<p>QMDC Schedule 2 and Schedule 3 Approve QMDC Schedule 2</p>	<p>The JSC approved the attached Schedule 2 and requested urgent finalisation of the QMDC RIS Activity Agreement.</p>	<p>AG / State Financial Agreement to be finalised.</p> <p>Performance and Program Management team to progress RIS Activity Agreement.</p>	<p>M Ryan J Keating</p> <p>J Keating D Hartwell</p>	<p>31/12/04</p> <p>31/12/04</p>
4.11	M 19	<p>Condamine Alliance RIS Recommend to Ministers three year rolling investment totalling \$7,600,000 (\$5,180,000 from NAP and \$2,420,000 from Trust) (less their transition funding from July 2004 to March 2005) in the Condamine region.</p>	<p>The JSC noted the re-worked RIS and requested a number of amendments and checks before the RIS could be recommended to Ministers.</p> <p>Amendments:</p> <ol style="list-style-type: none"> 1. That the budget for 2004/05 is adjusted to take into account funding already received from this year's allocation. 2. That the out years in Table 1 are adjusted to show the estimated total costs of the programme in 	<p>RLO's to work closely with the Condamine Alliance to finalise required amendments / clarifications to the RIS for urgent Out of Session consideration by the JSC Co-chairs.</p>	<p>D Wildermuth M Ryan</p>	<p>31/12/04</p>

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			<p>addition to the funds for which approval guarantee is being sought.</p> <p>The RLOs to confirm with Condamine that they are not proposing to roll PAPs into the RIS and to re-check the contents of Tables 1 and 2 to ensure the accuracy of project descriptions and figures.</p> <p>The JSC noted the variable administrative on costs of 5.8% and considered these to be reasonable.</p> <p>The JSC devolved to Co-chairs final consideration of the re-submitted RIS.</p>			
4.12	M 19	<p>FBA Schedule, Schedule 3 & MoU Approve Schedule 2 (Attachment A) and Schedule 3 (Attachment B) to the FBA RIS</p>	<p>In considering Schedule 3 to the FBA RIS, the JSC noted with respect to Coral and Coast Activity number 6 (COS6 – Development and Implementation of State and Curtis Coastal Management Plan) which is to be prepared by EPA, that this Activity is not scheduled to commence preparation during the term of this RIS (04/05 to 06/07) in accordance with the Reef Plan. Whilst this has been drawn to the attention of FBA, they have expressed the desire to retain this element of the program in their RIS.</p>	<p>AG / State Financial Agreement to be finalised.</p> <p>Performance and Program Management team to progress RIS Activity Agreement.</p>	<p>M Ryan J Keating</p> <p>J Keating D Hartwell</p>	<p>31/12/04</p> <p>31/12/04</p>

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			The JSC approved the attached Schedule 2 and Schedule 3 and requested urgent finalisation of the FBA RIS Activity Agreement.			
5.1	M 19	Mt Morgan PAP –	WITHDRAWN			
5.2	M 19	SIP linkages to Reef Protection Plan Note the opportunities for the information and tools currently being produced through the SIPs to support the outcomes in the Reef Water Quality Protection Plan, and the concerns with managing expectations of the projects in this regard.	The JSC noted the paper which detailed opportunities for the information and tools currently being produced through the SIPs to support the outcomes in the Reef Water Quality Protection Plan, and the concerns with managing expectations of the projects in this regard. The JSC agreed to consider the issues raised in the paper at a later date.	JSC to consider the issues raised in Agenda Paper 5.2 – SIP linkages to the Reef Water Quality Protection Plan at a meeting early in 2005.	JSC Secretariat	End Apr 2005
5.3	M 19	SIP Deliverables to NAP Regions Note the identified deliverables and information products from the Statewide Investment projects to support regional NRM planning and implementation in the NAP regions.	The JSC noted the paper which identified deliverables and information products from the Statewide Investment projects to support regional NRM planning and implementation in the NAP regions. The JSC agreed to consider the issues raised in the paper at a later date.	JSC to consider the issues raised in Agenda Paper 5.3 – SIP Deliverables to NAP Regions at a meeting early in 2005.	JSC Secretariat	End Apr 2005
5.4	M 19	NHT2 In-kind reporting for 2003/04	WITHDRAWN			
5.5	M 19	NHT2 In-kind reporting for	WITHDRAWN			

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		2004/05				
5.6	M 19	<p>Monitoring & Evaluation Plan for NRM Facilitator Network</p> <p>1. Notes the proposed Monitoring and Evaluation Plan for the Strategic Regional Facilitator Network (M&E Plan), with reporting to commence from January 2005 onwards.</p> <p>Notes the proposal for the Australian Government to write to regional NRM bodies in each State regarding the proposed M&E Plan and reporting by strategic regional facilitators.</p>	<p>The JSC noted:</p> <ol style="list-style-type: none"> 1. the proposed Monitoring and Evaluation Plan for the Strategic Regional Facilitator Network (M&E Plan); 2. the Australian Government proposal to write to regional NRM bodies in each State regarding the proposed M&E Plan and reporting by Strategic Regional Facilitators. <p>The JSC agreed to consider the implementation of the Plan at the next JSC meeting.</p>	<p>JSC to consider the implementation of the Monitoring and Evaluation Plan for the Strategic Regional Facilitator Network (M&E Plan) at JSC M20 in February 2005.</p> <p>AG M&E Officers (Adam Jagla and John Martinez) to work with QLD M&E Officer (Suzanne Hoverman) Re: Implementation.</p>	<p>JSC Secretariat</p> <p>A Jagla J Martinez S Hoverman</p>	<p>21/02/05</p> <p>21/02/05</p>
5.7	M 19	<p>Statewide Science Needs & Gaps</p> <ol style="list-style-type: none"> 1. Note the statewide and multi-regional science gaps and needs identified through consultation with several regional NRM bodies, the Regional Groups' Collective and the Science Coordination Working Group (Attachments A-F). 2. Note the five NHT2 	<p>The JSC noted that with respect to this paper, there was insufficient time for full consideration of the number of issues raised and deferred it to the next JSC meeting to be held on 21/22 February 2005.</p>	<p>JSC to fully consider the paper and issues raised in Agenda Item 5.7 – Statewide Science Needs & Gaps at JSC M20.</p>	<p>JSC Secretariat</p>	<p>21/02/05</p>

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		statewide projects approved for funding 2003-04 (Attachment G); 3. Provide written advice to the proponents of the NHT2 statewide projects regarding future funding arrangements.				
5.8	M 19	Community Engagement Training for the National NRM Facilitator Network Note the proposed training program on community engagement for the NRM Facilitator network and the Australian Government's intention to write to facilitators' employers advising them of the proposed training.	The JSC noted the proposed training program on community engagement for the NRM Facilitator network and the Australian Government's intention to write to facilitators' employers advising them of the proposed training. The JSC agreed that it would be useful to have further discussions at its next meeting re: rolling out of the training and opportunities to link with other training initiatives.	JSC to further discuss the roll out of Community Engagement Training for the National NRM Facilitator Network at JSC M20 in February 2005. AG Community Engagement Officers (Sophie Day and Colin Macdonald) to liaise with QLD Community Engagement Officer (Maria O'Leary) Re: Linkages with other training initiatives.	JSC Secretariat S Day C Macdonald M O'Leary	21/02/05 21/02/05
5.9	M 19	Strategic Reserve – Short-term Catchment Modeling to assist Regional Target setting in Reef Catchments 1. Note the additional information provided in this agenda paper, in response to JSC's consideration at its last meeting of this proposal to deliver short-term	The JSC agreed to recommend project proposal – "Short-term Catchment Modelling to assist Regional Target-setting in Reef Catchments to Ministers for approval as a component of the NHT2 strategic reserve subject to the following clarification: 1. Confirmation of available In-kind from the State; 2. Confirmation from the 6 Reef	Chris Robson to provide required clarifications regards the project proposal for urgent Out of Session consideration by the JSC Co-chairs.	C Robson	31/12/04

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		<p>catchment modelling to assist regional target setting in Reef catchments;</p> <p>2. Agree to the provision of \$137,500 from the Strategic Reserve (NHT funds) as a contribution towards salaries and operating costs for this proposal, subject to out-of-session confirmation by the Regional Group Collective of its support for this proposal.</p>	<p>Regional Bodies that they support this use of the funds and that in this instance the funds be paid directly to the service provider (NRSc) and not through a regional body.</p> <p>The JSC devolved to the Co-chairs the final decision recommendation.</p>			
6.1	M 19	Letter from NT JSC re Dugong and Marine Turtle NHT Competitive Regional Project	The JSC noted that the NT Dugong and Marine Turtle NHT Competitive Regional Project had commenced and looked forward to the 6 month progress reports.			
6.2	M 19	Letters from and to EDRPAC, Condamine	The JSC supported the proposed draft JSC response letter to EDRPAC and agreed to finalise the letter at the next Co-chair telelink.	Proposed Draft Letter to EDRPAC to be finalised at the next Co-chair telelink.	JSC Secretariat	20/12//04
6.3	M 19	Mackay-Whitsunday issues 1. Note the attached response to JSC letter on 13 December 2004; and 2. Approve the attached revised schedule 2s for continuation of NHT PAP	The JSC noted the response from Mackay Whitsunday NRM Group regarding the perceived risk in their delivery mechanisms and the strategies they propose to implement to better manage these risks and determined to discuss the matter further with the Board at the time they	<p>Performance and Program Management team to progress required Activity Agreement Variations.</p> <p>RLO's to seek further information on the lengthy extension requested for Mackay</p>	<p>J Keating D Hartwell</p> <p>L Pollock D Worner</p>	<p>31/12/04</p> <p>31/12/04</p>

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		(IFA) projects.	<p>presented their RIS.</p> <p>The JSC agreed to six month (two quarter) extensions requested for IFA projects:</p> <ul style="list-style-type: none"> • IFA 01 (from September 04 to March 05); • IFA 04 (from March 05 to September 05); and • IFA 05 (from March 05 to September 05). <p>The JSC deferred the decision on recommending to Ministers the revised Schedule 2 for IFA 02 pending further information on the lengthy extension requested.</p>	Whitsunday IFA 02 and re-submit this request to the JSC for urgent OoS consideration.		
6.4	M 19	Additional Business – Statewide Projects (DPI&F)	The JSC requested an OoS paper detailing the proposal and incorporating the views of the Reef Plan line areas in both governments and the relevant Reef regional bodies.	OoS paper to be prepared regarding out year funding for DPI&F Statewide Projects (ensuring the views of the Reef Plan line areas in both Governments and the relevant Reef regional bodies are incorporated).	T Roberts	End Feb 2005

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Attendees

JSC Members (Australian Government)	JSC Members (Queensland)
Chris Schweizer (Co-chair)	Allan Dale (Co-chair)
Mike Lee (JSC member)	Tony Pressland (JSC member)
Mike Ryan (AG JSC Secretariat)	Olwyn Crimp (JSC member)
	Tony Roberts (JSC member)
Also Present:	Debbie Guzek (Qld Secretariat)
Dave Wildermuth	Maxine Wharton (Qld Secretariat)
Mike Bradby	
Anne Withell	
Anne Goeths	
Lynda Pollock	
Kate Eden	
Suzanne Hoverman	