

**Meeting 15 Record of Decisions & Actions**  
**Joint Queensland / Australian Government NRM Steering Committee**  
**Held in Brisbane on 28/29 July 2004**

M 15	1.1	<b>Agenda for JSC M15</b>				
M 15	1.2	<b>Record of Decisions M14 Record of Decisions JSC/PIB (23 June 2004)</b>	<p>The JSC agreed that the Minutes recorded for M14 are accurate.</p> <p>The JSC agreed that the Minutes recorded for the JSC PIB meeting were accurate subject to the following amendments:</p> <ol style="list-style-type: none"> <li>1. Agenda Item 1.2 QMDC Plan accreditation: Record of Decisions to be amended to: <ul style="list-style-type: none"> <li>▪ The JSC agrees to recommend to Ministers subject to final confirmation by Queensland members by COB Friday 25 June 2004 and change “dates 20XX to 2007 on page 102”</li> </ul> </li> <li>2. Update Apologies and Attendees: <ul style="list-style-type: none"> <li>▪ C Schweizer apologies and</li> <li>▪ J Daniels attended.</li> </ul> </li> </ol>	JSC Secretariat to amend the JSC PIB Record of Decisions and Actions as per JSC Decision.	D Guzek	By end July 2004
M 15	1.3	<b>Matters Arising – JSC Policy Document</b>	<p>The JSC commenced the Drafting of a Policy Document under the following Key Headings as per Attachment 1.</p> <ol style="list-style-type: none"> <li>1. Interim and Transitional Funding</li> </ol>	Harry Abrahams to finalise the Policy Document for circulation and agreement by all JSC members prior to attachment as a formal record of M15.	H Abrahams	06/08/04

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			<p>Issues</p> <p>2. Accreditation of plans</p> <p>3. Three Year Investment Strategies</p> <p>4. Relationships</p>			
M 15	2.0	<p><b>Workplan Update</b></p> <p>That the JSC:</p> <p>1. <b>Note</b> the following Reports which together provide detailed progress and exceptions regarding JSC actions associated with the implementation of the National Action Plan for Salinity and Water Quality and the Natural Heritage Trust Extension in Queensland:</p> <p>a. Attachment 1 – JSC Completed Actions Since JSC M14 (31 Pages);</p> <p>b. Attachment 2 – JSC Pending and Ongoing Actions Register (extracted from the JSC Actions Register - <i>Rolling and Standing</i></p>	<p>The JSC noted and Accepted Attachment 1 – JSC Completed Actions Since JSC M14.</p> <p>The JSC noted Attachment 2 – JSC Pending and Ongoing Actions Register and agreed the following amendments/updates:</p> <p>1. Rolling Actions</p> <ul style="list-style-type: none"> <li>▪ M5-2 – mark as complete;</li> <li>▪ M6-2.3.3 – mark as complete;</li> <li>▪ M6-7.1 – Overtaken by JSC/PIB2 agenda item 3.1;</li> <li>▪ M12-4.3 – mark as complete as no longer relevant;</li> <li>▪ M14-2.0 – C Schweizer to follow up;</li> <li>▪ M14-6.0.2 – replace Action Officer “R Crisp” with “M Bradby”;</li> </ul> <p>2. Standing Actions</p>	<p>JSC Secretariat to amend the JSC Actions Register – <i>Rolling and Standing Actions</i> to reflect the amendments/updates as per JSC Decision on the JSC Pending and Ongoing Actions Register.</p> <p>M Wharton to advise AG who withdrew M15-4.12 – Reef Water Quality Target Setting.</p> <p>C. Schweizer to follow up on outstanding Action from M14-2.0 – Rolling Action – Vegetation Management.</p> <p>JSC to urgently revisit outstanding Action from JSC/PIB M.2 – Data Management Protocols</p> <p>JSC/PIB 3.3 – Letter of Thanks to Kirk Smith - M Bradby to</p>	<p>D Guzek</p> <p>M Wharton</p> <p>C Schweizer</p> <p>A Dale / M Lee</p> <p>M Bradby</p>	<p>JSC M16</p> <p>29/07/04</p> <p>JSC M16</p> <p>JSC M16</p> <p>29/07/04</p>

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		<p><i>Actions</i> to provide a list of outstanding and ongoing actions only ( 17 Pages ));</p> <p>c. Attachment 3 – JSC Correspondence Register Since JSC M14;</p> <p>d. Attachment 4 – JSC Out of Session Register.</p> <p>e. Note that full copies of the JSC Actions Register - <i>Rolling and Standing Actions</i> which includes a running list of all actions and relevant progress (77 Pages) and the Correspondence Register are available on request.</p>	<ul style="list-style-type: none"> <li>▪ JSC requires that the Standing Actions Report be split into two reports: <ul style="list-style-type: none"> <li>• Operational Standing Actions ( to be reviewed at each JSC meeting);</li> <li>• Institutional (NAP and Trust Extension Bilateral) Standing Actions (to be reviewed at each 6 monthly Performance Reporting meeting).</li> </ul> </li> <li>▪ M9-4.2 – mark as complete;</li> <li>▪ M11-4.3 – mark as complete;</li> <li>▪ M12-3.2 – mark as complete.</li> </ul> <p>The JSC noted Attachments 3 and 4, however did not discuss as not all members had received a copy prior to the meeting.</p> <p>The JSC agreed that the JSC Co-chairs would discuss outstanding Out of Session Papers at a regular weekly telelink.</p>	<p>finalise letter for Joint signature on 29/7/04.</p> <p>QLD JSC Secretariat to ensure a copy of all incoming JSC correspondence is forwarded to C Schweizer on receipt.</p> <p>JSC Secretariat to schedule weekly minimum ½ hr telelinks between the JSC Co-chairs.</p>	<p>M Wharton</p> <p>M Wharton</p>	<p>Ongoing</p> <p>30/07/04</p>
M 15	3.1 a	<b>NAPSWQ Single Holding Account P/E 31/05/04 and P/E 30/06/04</b>	<p>The JSC agreed:</p> <ul style="list-style-type: none"> <li>▪ to delegate responsibility for monthly financial reporting to the Co-chairs who will discuss/agree at</li> </ul>			

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		<p>That the JSC:</p> <ol style="list-style-type: none"> <li>1. <b>note</b> the attached Single Holding Account reconciliations for the NAPSWQ in Queensland for the period 1 July 2003 to <b>31 May 2004</b>. (Attachments 1a,b &amp; c); The reconciliation comprises 3 reports, a Summary Report by regional body/major SIP groups, a Transaction report and the Detail Project report.</li> <li>2. <b>note</b> the attached Reconciliation as at <b>31 May 2004</b> of the Australian Government Deposit received by Queensland on 31/05/04. (Attachment 2);</li> <li>3. <b>note</b> the attached Single Holding Account reconciliations for the NAPSWQ in Queensland for the period 1 July 2003 to <b>30 June 2004</b>. (Attachments 1d, e &amp; f);</li> </ol>	<p>the relevant weekly telelink;</p> <ul style="list-style-type: none"> <li>▪ that formal exception reporting will be required to be tabled with the full JSC at the end of each quarterly reporting period. (ie. Table of amounts requested, amounts paid and exceptions / timeframes etc;</li> <li>▪ Current tabled reports to be amended as follows for re-submission and agreement by the Co-chairs at the telelink of week commencing 9<sup>th</sup> August: <ul style="list-style-type: none"> <li>➤ include Stand Alone Recommendations;</li> <li>➤ reflect that periodic payments based on existing approvals be noted rather than approved;</li> </ul> </li> </ul>	<p>NAPSWQ Single Holding Account Reports for P/E 31/05/04 and 30/06/04 be amended as per JSC decision and re-submitted for Co-chair agreement.</p>	<p>J Keating / M Ryan</p>	<p>09/08/04</p>

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		<p>The reconciliation comprises 3 reports, a Summary Report by regional body/major SIP groups, a Transaction report and the Detail Project report.</p> <p>4. <b>note</b> the attached Reconciliation as at <b>30 June 2004</b> of the Australian Government Deposit received by Queensland on 31/05/04. (Attachment 2a).</p>				
M 15	3.1 b	<p><b>Trust Extension Single Holding Account P/E 31/05/04 and P/E 30/06/04</b></p> <p>That the JSC:</p> <p>1. <b>note</b> the attached Single Holding Account reconciliation for the Trust extension in Queensland for the period 1 July 2003 to <b>31 May 2004</b>. (Attachment 1a &amp; b); The reconciliation comprises 2 reports, a Summary Report by</p>	JSC Decision as per 3.1a	Trust Extension Single Holding Account Reports for P/E 31/05/04 and 30/06/04 be amended as per JSC decision and re-submitted for Co-chair agreement.	J Keating / M Ryan	09/08/04

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		<p>regional body including a Transaction report and the Detail Project report.</p> <p>2. <b>note</b> the attached Single Holding Account reconciliation for the Trust extension in Queensland for the period 1 July 2003 to <b>30 June 2004</b>. (Attachment 1c,d &amp; e); The reconciliation comprises 3 reports, a Summary Report by regional body, a Transaction report and the Detail Project report.</p> <p>3. <b>Approve</b> the following payments during <b>May</b> and <b>June</b> totalling \$3,201,158 made from the Single Holding Account by the Qld Performance &amp; Program Management Unit (in accordance with JSC Decision at M9 Agenda Item 4.2 Re: Red Tape Reduction) to cover Quarterly payment requirements as detailed</p>				

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		in the approved Schedule 2's of the relevant Activity Agreements:				
M 15	3.2	<p><b>Regional Bodies Financial Reports – NAPSWQ</b></p> <p>That the JSC:</p> <ol style="list-style-type: none"> <li>1. <b>note</b> the status and progress of all Regional Bodies against approved NAPSWQ Foundation Funding and Priority Action proposals as per Attachment 1 – NAPSWQ Regional Body Status Report as at 30/06/04;</li> <li>2. <b>approve</b> the following payments totalling \$748,150 made from the NAPSWQ Single Holding Account by the QLD Administrative team (in accordance with JSC Decision at M9) to cover Quarterly payment requirements as detailed in the approved Schedule 2's of the relevant Activity Agreements:</li> </ol>	JSC Decision as per 3.1a	Regional Bodies Financial Reports - NAPSWQ be amended as per JSC decision and re-submitted for Co-chair agreement.	J Keating / M Ryan	09/08/04

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		<ul style="list-style-type: none"> <li>▪ SEQ Western Catchments PAP2 Q2 \$295,500</li> <li>▪ QMDC PAP4 Q1 \$171,000</li> <li>▪ Condamine PAP6 Q1 \$200,000</li> <li>▪ Fitzroy Basin Assoc PAP2 Q1 \$15,000</li> <li>▪ SEQ Western Catchments PAP1 Q1 \$29,900</li> <li>▪ SEQ Western Catchments PAP3 Q1 \$36,750</li> </ul>				
M 15	3.3	<p><b>Statewide Projects Financial Reports – NAPSWQ</b></p> <p>That the JSC:</p> <ol style="list-style-type: none"> <li>1. <b>note</b> the status and progress of all Statewide Projects against approved NAPSWQ Statewide Activity proposals as per Attachment 1 – NAPSWQ Statewide Activities Status Report as at 30/06/04;</li> <li>2. <b>approve</b> the payments totalling \$1,872,872 from</li> </ol>	JSC Decision as per 3.1a	Statewide Projects Financial Reports - NAPSWQ be amended as per JSC decision and re-submitted for Co-chair agreement.	J Keating / M Ryan	09/08/04

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		the NAPSWQ Single Holding Account by the QLD Administrative team (in accordance with JSC Decision at M9) to cover Quarterly payment requirements as detailed in the approved Schedule 2's of the relevant Activity Agreements				
M 15	3.4	<b>Projected Cashflow Report (NAP) and (Trust Extension)</b>	Paper Not Available, however will be discussed/agreed by Co-chairs at the relevant weekly telelink.	Projected Cashflow Report (NAPSWQ) and (Trust Extension) to be finalised for submission to Co-chairs.	J Keating / M Ryan	By end August
M 15	4.1	<p><b>QMDC RIS</b></p> <p>That the JSC:</p> <ul style="list-style-type: none"> <li>▪ <b>Note</b> the significant effort to date by QMDC on their Regional Investment Strategy (RIS) and associated tables</li> <li>▪ <b>Request</b> QMDC negotiate with SW NRM about aligning NAP and NHT investment particularly for the Nebine/ Mungallala area,</li> </ul>	<p>The JSC noted the paper and agreed to finalise a Co-chair letter which includes the following:</p> <ul style="list-style-type: none"> <li>▪ Confirmation that the 30% NAP guarantee is included in the indicative allocation;</li> <li>▪ Clarification that the Strategic Reserve is not an appropriate investment source;</li> <li>▪ Advice that it will be requesting that SW NRM negotiate with QMDC regarding the development of a single SW NRM region RIS</li> </ul>	Co-chair Letter to QMDC detailing conditions and requirements as per JSC decision to be finalised.	H Abrahams / D Wildermuth	By end July

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		<p>(SW RCG representatives to facilitate/observe)</p> <ul style="list-style-type: none"> <li>▪ <b>Ask</b> QMDC to complete the JSC agreed Table 1, 2 and Schedule 2 &amp; 3 and submit them to JSC</li> <li>▪ <b>Note</b> that budget spreadsheets need to have NAP and NHT investment split at the regional level (ie Border Rivers, Maranoa Balonne and Nebine Mungallala), as provided on earlier versions of these spreadsheets</li> <li>▪ <b>Note</b> the need to ensure that MATS, to develop RCTs, are a priority and fully funded in order to be achieved by their agreed timeframes. MAT18 &amp; MAT20 (M &amp; E) and CC MAT11 (S &amp; E Assessment) need to be fully achieved ie 100% within the specified timeframes.</li> <li>▪ <b>Confirm</b> budget for</li> </ul>	<p>and investment package for NAP &amp; NHT investment that incorporates the Nebine / Mungallala area;</p> <ul style="list-style-type: none"> <li>▪ Advice that the RIS is not approved by JSC or Ministers, but that the sub set that represents the investment package seeking funding from the NAP and the Trust will be negotiated with the JSC for subsequent Ministerial approval;</li> <li>▪ A request that QMDC summarise the sub set of the RIS seeking funding from the NAP and the Trust by populating the finalised summary table and associated financial and reporting schedule templates;</li> <li>▪ A request that QMDC identifies its annual contractual commitments consistent with the Governments' requirement that a region contractually commit no more than 100%, 70%, 50% of the available budget in the first, second and third years respectively;</li> <li>▪ Advice that the MATs to develop RCTs are considered a priority by the JSC, and as such the investment</li> </ul>			

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		QMDC – they are under impression that balance of 30% guarantee is not included in the indicative allocation	necessary to achieve them within the next three years must be identified as a priority within the Nap/Trust Investment Package. This requirement also applies to MATs 18 & 20 on monitoring and evaluation, and MAT11 on social and economic assessment.			
M 15	4.2	<b>RIS Guidelines &amp; Tables</b>	<p>The JSC agreed a number of overarching policy principles as per the Policy Document at Agenda Item 1.3.</p> <p>The JSC agreed the policy content and format of the RIS Guidelines as per the following:</p> <ul style="list-style-type: none"> <li>▪ Guidelines and tables to be finalised for sign off and distribution by Friday 6 August;</li> <li>▪ Guidelines not to exceed 6 pages with key information sets under the following headings: <ul style="list-style-type: none"> <li>- Context</li> <li>- Objectives for funding programmes</li> <li>- Indicative Allocations (NAP 30%)</li> <li>- Investor Preferences</li> </ul> </li> </ul>	<p>M Ryan and D Wildermuth to re-draft guidelines as per JSC decision.</p> <p>J Keating and M Ryan to revise the format for the four summary tables.</p> <p>Finalised Draft of Guidelines and Tables to be circulated to all JSC members early in the week commencing 2 August for agreement and JSC Co-chair approval by Friday, 6 August.</p> <p>M Ryan and D Wildermuth to draft a covering letter for formal distribution of approved RIS Guidelines to all Regional Bodies.</p>	<p>M Ryan D Wildermuth</p> <p>M Ryan J Keating</p> <p>JSC Members</p> <p>M Ryan D Wildermuth</p>	<p>06/08/04</p> <p>04/08/04</p> <p>06/08/04</p> <p>06/08/04</p>

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			<ul style="list-style-type: none"> <li>- Investment Details</li> <li>- Matching funding</li> <li>- Investment Principles</li> <li>- Community Consultation</li> <li>- Announcements</li> <li>- Costing Model</li> <li>- Monitoring and Evaluation</li> <li>- Reporting</li>   <li>▪ Guidelines will contain a series of attachments including the following 4 tables which set out the investment package drawn from the RIS (See Victoria examples):               <ol style="list-style-type: none"> <li>1. Summary of Investment</li> <li>2. Expected outcomes from identified investments</li> <li>3. Schedule of Quarterly Financial payments (100 / 70 / 50 rule)</li> <li>4. Schedule of 6 monthly performance and output reporting milestones.</li> </ol> </li> </ul>			
M 15	4.3	<p><b>Transitional Funding Approvals</b></p> <p>That the JSC</p> <ul style="list-style-type: none"> <li>▪ <b>approve</b> allocation of approved block</li> </ul>	The JSC noted that it had recommended and obtained approval from Ministers to roll over facilitator coordinator and Core Operational Costs.	Revised OoS paper incorporating JSC decision to be resubmitted for JSC Co-chair approval by Friday 30 <sup>th</sup> July.	J Keating M Ryan	30/07/04

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		<p>transitional funding for regional bodies of \$1,980,159 Trust and \$773,740 NAPSWQ to cover core operating costs leading up to approval of Regional Investment Strategies in the period July to December 2004. The attached schedule outlines the amounts per regional body</p> <ul style="list-style-type: none"> <li>▪ <b>agrees</b> to the amendment of existing Schedule 2's (Milestone and Payment schedules) as required to include these additional funds and extended timeframes as required or approves the new Schedule 2s attached for inclusion in new or variations to existing Activity Agreements.</li> </ul>	<p>The JSC requested urgent work on developing an agreed definition of core operational costs noting that it should be addressed in a pragmatic way;</p> <p>The JSC requested that a revised paper incorporating analysis under the agreed definition of core operational costs be resubmitted for JSC Co-chair approval by Friday, 30 July.</p>			
M 15	4.4	<p><b>Designation of Regional Bodies:</b></p> <p>That the JSC:</p> <ol style="list-style-type: none"> <li>1. <b>Confirm</b> that the</li> </ol>	<p>The JSC confirms that the following Regional Bodies meet the designation criteria required under the Natural Heritage Trust Extension:</p> <ul style="list-style-type: none"> <li>▪ Burdekin Dry Tropics Board;</li> </ul>	JSC letter advising Regional Bodies of JSC confirmation to be finalised for Co-chair signature.	D Guzek	30/07/04

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		<p>following groups have met the designation criteria required under the Natural Heritage Trust Extension. (Summary table of how critical issues have been addressed are attached.)</p> <p>- BDTB, CA, DCQ, WT, SEQ NRM, MW, NG, SG, and BM;</p> <p>2. <b>Agree</b> to send the attached letters to advise the Regional bodies of the JSC's decision.</p>	<ul style="list-style-type: none"> <li>▪ Wet Tropics (FNQ NRM Ltd);</li> <li>▪ Mackay-Whitsunday Regional Strategy Group;</li> <li>▪ Desert Channels Qld;</li> <li>▪ Northern Gulf Resource Management Group;</li> <li>▪ Southern Gulf Catchments Inc;</li> </ul> <p>The JSC agreed to advise the relevant bodies of this decision in writing as per the attached proforma letter for the BDTB incorporating the following amendments:</p> <ul style="list-style-type: none"> <li>▪ First para – replace “<i>Thankyou</i>” with “<i>Thank you</i>”;</li> <li>▪ Second para – replace “<i>all information concerning your application</i>” with “<i>all the information that you supplied</i>”;</li> <li>▪ Final para – replace with “<i>The JSC looks forward to working with you in striving for continuous improvement of regional arrangements in the ???? region</i>”;</li> <li>▪ For BDTB letter only – insert a para before final as follows: “<i>The JSC notes that you will shortly be advertising for general community members.</i>”</li> </ul>	<p>RLO's to finalise the draft OoS paper regarding SW NRM designation.</p> <p>RLO's to prepare an OoS paper regarding CA designation.</p> <p>JSC letter reminding the Torres Strait Regional Body which has been recently incorporated to undertake an audit of its performance against the designation criteria for consideration by the JSC be finalised for Co-chair signature.</p>	<p>D Wildermuth J Martinez</p> <p>D Wildermuth M Ryan</p> <p>D Guzek C Macdonald</p>	<p>06/08/04</p> <p>06/08/04</p> <p>06/08/04</p>

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			<p>The JSC requested the RLOs review the analysis for Condamine Alliance on the basis of its existing structure and submit that for OoS consideration by 6 August.</p> <p>The JSC requested the RLOs finalise the draft Oos for SW NRM for OoS consideration by 6 August.</p> <p>The JSC noted the further information raised at the meeting on improved indigenous engagement and improved access to planning skills in the Southern Gulf region.</p> <p>The JSC resolved to defer a decision on confirmation of designation for the Burnett Mary Regional Group for NRM Inc until after the JSC had met with the new board to resolve outstanding issues on 26 August 2004.</p>			
M 15	4.5	<p><b>Condamine Alliance NRM Plan</b> That the Joint Queensland / Australian Government NRM Steering Committee</p>	<p>The JSC noted the paper and plan and that there had been inadequate time to consider the revised plan. The JSC agreed to finalise a Co-chair letter which includes the following:</p>	<p>Co-chair Letter to Condamine Alliance detailing conditions and requirements as per JSC decision to be finalised.</p>	<p>D Wildermuth H Abrahams</p>	<p>30/07/04</p>

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		(JSC) recommend the Condamine Alliance Plan to Ministers for accreditation.	<ul style="list-style-type: none"> <li>▪ A request that Condamine Alliance include in the plan a labeling or coding system for the management action targets, to allow for mapping of the relationship between resource condition targets, management action targets and actions/activities/projects;</li> <li>▪ A request that Condamine Alliance re-draft the following RCTs: NC4, NC6, LUA1, LUA2 to either specify the actual target or to state that a quantum is unable to be included in the target at this point and to develop an associated MAT to allow the quantum to be determined within a particular time frame;</li> <li>▪ A Request that Condamine Alliance show how the S&amp;E analysis in the development of targets has been brought to bear on determining the priorities for investment in the RIS;</li> <li>▪ Confirmation of JSC expectations that S&amp;E considerations should be taken into account in the target setting process. ie trade-offs take</li> </ul>	OoS Paper presenting final amended plan to be submitted for Co-chair agreement by mid August.	D Wildermuth A Withell	Mid August

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			<p>place at the planning / target setting stage, not solely at the investment stage; (NB: This particular confirmation to be clearly drawn to the attention of all regions currently developing their plans.)</p> <p>On receipt of the revised Plan incorporating the JSC's decisions above, RLOs to redraft the agenda paper as per the detailed "Information Set for Agenda Papers" documented in the Policy Paper as per Agenda Item 1.3 for urgent Out of Session Consideration by JSC Co-chairs.</p>			
M 15	4.6	<p><b>Delegation protocol</b></p> <p>That the JSC:</p> <ol style="list-style-type: none"> <li><b>Agree</b> the definition of a non-exception below for the purposes of the JSC's standing approval for release of funds to approved activities except where exceptions are identified and <b>agree</b> that John Keating and Mike Ryan be delegated to</li> </ol>	<p>The JSC noted the paper and requested the paper be amended to incorporate agreed Financial and Output Reporting policy documented in the Policy Paper at Agenda item 3.1 and JSC decisions below and resubmitted for Out of Session Consideration.</p> <p>In the interim, however, the JSC agreed to immediately implement Recommendation 3 subject to the following:</p>	<p>Delegation Protocol Paper to be amended to incorporate agreed Financial and Output Reporting policy documented in the Policy Paper at Agenda item 3.1 (including the 3 Page summary document for distribution to regions) and JSC decisions at this Agenda item, for urgent Out of Session Consideration by the JSC.</p>	M Ryan J Keating	06/08/04

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		<p>identify and agree exceptions/non-exceptions</p> <p>2. <b>Agree</b> the delegations and tolerances for handling of variations to approved activities prescribed in the Trust bilateral agreement be applied to approved NAP-funded activities</p> <p>3. <b>Approve</b> an amendment to the current quarterly payment and reporting processes outlined in proponents existing Activity Agreements as follows:</p> <p>a) That 2 quarters of funds per the Schedule 2 are forwarded to regional bodies on signing of contracts and that this additional quarter for existing activity agreements is forwarded prior to the end of the current quarter (Jul – Sep 2004) provided all</p>	<ul style="list-style-type: none"> <li>▪ The JSC resolved not to change the financial or output reporting for PAPs or Foundation Funding;</li> <li>▪ The JSC agreed to change the financial and output reporting requirements for projects under the IFA extension and the NLP for 2003-04 noting that this means that a second quarter’s payment be made to all these projects now and that the milestones from the first and second quarters be reported against the third quarter July to Sept 04.</li> <li>▪ The JSC agreed to change the financial and output reporting requirements for the SIPs once the required amended Schedule 2s, where applicable, have been approved.</li> </ul>			

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		<p>reporting is up to date and expenditure is in line with Schedule 2s</p> <p>b) That quarterly financial reports will be due on the 14<sup>th</sup> day of the month following the end of the quarter (ie 14<sup>th</sup> October 2004 for the Jul-Sep 04 qtr), reporting actual expenditure for that quarter and forecasting expenditure for the next quarter.</p> <p>c) That the above change be implemented immediately via an exchange of letters between the State and regional bodies</p>				
M 15	4.7	<p><b>National Landcare Program 2004-05 Community Support Roll-out</b></p> <p>That the JSC:</p> <p>a. <b>Notes</b> the information</p>	<p>Qld members of the JSC expressed concern at the proposed 2004-2005 process, which had changed significantly from the 2003-2004 process which they strongly supported. Consequently, they advised that they needed to take further advice</p>	<p>AG to provide clarification on the issues raised to Qld JSC Co-chair by cob Monday 2 August.</p> <p>Qld to advise the AG of their final response by cob Friday 6 August.</p>	<p>AG NLP staff M Lee</p> <p>A Dale B Venz</p>	<p>02/08/04</p> <p>06/08/04</p>

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		<p>provided in this paper (including attachments), and</p> <p>b. <b>agree</b> arrangements for receipting Community Support proposals, and that the JSC secretariat advise the regional organisations as soon as practicable.</p>	<p>before they could make any decisions about the recommendations in the paper. In particular, clarification would be sought on the following issues:</p> <ol style="list-style-type: none"> <li>1. Contractual agreements between AG and State;</li> <li>2. Contractual agreements between State and regional bodies;</li> <li>3. Extent of regional body ongoing administration / acquittal of contracts with the proponent;</li> <li>4. Confirmation of the expected role of the JSC in providing advice to AG.</li> <li>5. Appropriate treatment of marginal administration costs.</li> </ol>			
M 15	4.8	<p><b>Partnership Agreements</b></p> <p>That the JSC</p> <ol style="list-style-type: none"> <li>1. <b>Note</b> the progress to date in development of the “Partnership Agreement” for signing with regional bodies following accreditation of Regional Plans and Investment Strategies</li> <li>2. <b>Agree</b> on the key</li> </ol>	<p>The JSC noted the paper and agreed the MOU template for the “Partnership Agreement” subject to the following changes and clearance by Queensland legal:</p> <ul style="list-style-type: none"> <li>▪ Clause 3 f) and clause 7 need to be re-drafted to remove references to “state of the regional reporting” which is premature;</li> <li>▪ Clause 4 e) needs to be re-drafted into three separate points covering</li> </ul>	<p>MOU Template for the “Partnership Agreement” to be amended to reflect JSC Decisions.</p> <p>MOU template for the “Partnership Agreement” to be forwarded to Qld Legal for clearance.</p>	<p>J Keating L Pollock C Macdonald</p> <p>J Keating</p>	<p>13/08/04</p> <p>13/08/04</p>

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		<p>principles and structure of the “Partnership Agreement” MOU as attached with key decision points being:</p> <ol style="list-style-type: none"> <li>Signatories to the MOU</li> <li>Agreed outcomes</li> <li>Operating Principles</li> <li>All parties Roles and Responsibilities</li> <li>Date for finalisation including legal review</li> <li>Inclusion of some specific clauses relating to risk management and independent audits</li> </ol>	<p>a) the need for ongoing refinement of targets including the need to meet in that regard the expressed commitments in the plan to target development and b) a process for plan review and c) a process for annual review of the investment package;</p> <ul style="list-style-type: none"> <li>▪ Amend 3 b) through the inclusion of the following phrase at the end of the sentence “involving a high level of mutual trust”;</li> <li>▪ The most appropriate signatories for the MOU would be Ministers, and Regional Chairs and that the MOU be modified to reflect this.</li> </ul> <p>The JSC agreed that the template may be expanded upon if requested by individual regions prior to signing.</p> <p>The JSC also agreed that the MOU should be signed in association with the announcement of the investment package.</p>			
M 15	4.9	<b>WITHDRAWN</b>				
M 15	4.10	<b>Matching In-kind Contributions</b>	The JSC noted that there was no formal paper and had a general discussion on matching In-kind policy	H Abrahams and D Wildermuth to agree “areas of activity” and regional matching contributions	H Abrahams D Wildermuth	20/08/04

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			<p>and expectations. The JSC agreed that:</p> <ul style="list-style-type: none"> <li>▪ where Investment seeks Trust funding, the RIS must identify the State’s matching contributions;</li> <li>▪ Matching contributions must be against planned priorities at least equal to the total Trust funding at the regional level.</li> </ul> <p>The JSC requested that H Abrahams and D Wildermuth agree “areas of activity” and regional matching contributions in the IFA against those “areas of activity” at the regional level for JSC co-chair signoff.</p>	<p>in the IFA against those “areas of activity” at the regional level and submit for approval by JSC Co-chairs.</p>		
M 15	4.11	<p><b>Information Systems for Regional Arrangements (ISRA)</b></p> <ol style="list-style-type: none"> <li>1. <b>Note</b> the current and future ISRA developments and potential funding from NAPSWQ and the Trust.</li> <li>2. <b>Support</b> finalisation of JSC approved Performance Reporting templates and supporting</li> </ol>	<p>The JSC noted current and future ISRA developments.</p> <p>The JSC also noted the need for multiple funding partners given that there will be multiple beneficiaries.</p> <p>The JSC noted and thanked Andrea Kennedy and her team for their work.</p>			

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		letter				
M 15	4.12	<p><b>Guidelines for target setting in Regional NRM Planning</b></p> <p>1. JSC <b>approve</b> the Guidelines for target Setting in Regional NRM Planning</p> <p>2. JSC <b>approve</b> posting of the Guidelines on the whole of government NRM web site.</p>	The JSC approves the Guidelines for Target Setting in Regional NRM Planning and requested that the documents be posted on the web site by no later than Thursday, 12 August	Approved Guidelines for Target Setting in Regional NRM Planning to be posted on the whole of government NRM web site.	C Glen	12/08/04
M 15	4.13	<p><b>The allocation of \$2,257,000 over the 04/05, 05/06 and 06/07 financial years from NHT2 Wetlands Prog for 3 projects</b></p> <p>1. <b>Approve</b> the investment of \$2,257,000 Australian Government funds in three projects over three financial years (2004-05 through 2006-07) as a component of the Trust Extension Wetlands Programme,</p> <p>2. <b>Agree</b> that the regionally endorsed Queensland</p>	<p>The JSC agrees to recommend to Ministers the investment of \$2,257,000 over three financial years (2004-05 through 2006-07) as a component of the Trust Extension Wetlands Programme.</p> <p>The JSC agrees that the regionally endorsed Queensland Government in-kind matching contributions for the three projects are a sufficient contribution of resources.</p> <p>The JSC confirms that the agreed Financial and Output Reporting policy documented in the Policy Paper at Agenda item 3.1 for 3 year rolling</p>	<p>Ministerial approval be sought for the investment of \$2,257,000 over three financial years (2004-05 through 2006-07) as a component of the Trust Extension Wetlands Programme.</p> <p>MOU to be finalised which incorporates the agreed Financial and Output Reporting policy.</p>	<p>D Guzek M Ryan</p> <p>J Keating D Hartwell</p>	<p>06/08/04</p> <p>31/08/04</p>

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		<p>Government in-kind matching contributions for the three projects are a sufficient contribution of resources,</p> <p>3. <b>Agree</b> the Schedule 2 to the projects (Attachment A)</p> <ul style="list-style-type: none"> <li>▪ Mapping, Classification and Inventory;</li> <li>▪ Management Profiles Project; and</li> <li>▪ Gap Analysis.</li> </ul>	<p>investments are applicable for these projects.</p> <p>The JSC also determined that the Qld Joint Wetlands Taskforce be considered for JSC purposes as a PIB, and determined to advise the Taskforce of this decision.</p>	<p>Co-chair letter to the Qld Joint Wetlands Taskforce advising them of the JSC decisions be finalised.</p>	<p>C Macdonald D Guzek</p>	<p>06/08/04</p>
M 15	4.14	<b>Reef Water Quality Target Setting</b>	<p>The JSC noted that the paper had been withdrawn on the basis of an unresolved methodological point and requested urgent advice as to the time required to resolve this as the JSC had anticipated endorsing the document.</p> <p>The JSC agreed to delegate approval of the final document to the JSC Co-chairs.</p>	<p>JSC to be advised of expected timeframe for completion of unresolved issues.</p> <p>Reef Water Quality Target Setting Guidelines to be re-submitted for Out of Session Consideration by JSC Co-chairs.</p>	<p>H Abrahams</p> <p>AG Program Staff L Lee</p>	<p>06/08/04</p> <p>31/08/04</p>
M 15	4.15	<b>JSC clearance of Wet Tropics NRM Plan for public release</b>	<p>The JSC noted that the Paper had been withdrawn, however agreed that JSC clearance of Wet Tropics NRM Plan for public release should be done as soon as possible.</p>	<p>RLO's to prepare an Out of Session Paper requesting the clearance of the Wet Tropics NRM plan for public release for agreement by all JSC members.</p>	<p>M Bradby G Dyne</p>	<p>06/08/04</p>

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M 15	5.0	<p><b>OTHER BUSINESS</b></p> <p><b>a) JSC/RGC Proposed August Meeting</b></p>	<p>The JSC noted that:</p> <ul style="list-style-type: none"> <li>▪ the RGC Executive Officer had advised that it would be preferable if the JSC did not meet with the Collective at their proposed August meeting due to the fact that this meeting was already fully committed and also rolled into the Landcare Conference;</li> <li>▪ the RGC Executive Officer had suggested that an alternate meeting date be set in November/ December.</li> </ul>	<p>The JSC requested that in future, at the beginning of the calendar year the JSC / RGC meetings be fixed.</p> <p>JSC Secretariat to schedule a meeting with the RGC for later this Calender year.</p>	<p>M Wharton</p> <p>M Wharton</p>	<p>Ongoing</p> <p>20/08/04</p>
M 15	5.1	<p><b>Preparation for Performance Reporting</b></p> <p>That the JSC:</p> <p>1. <b>note</b> the process review and analysis activities which have taken place with</p> <ul style="list-style-type: none"> <li>▪ State Regional Liaison Officers (RLO) and</li> <li>▪ Regional NRM Body representatives, Regional Coordination Group (RCG) Support</li> </ul>	<p>The JSC noted that a workshop was held on performance and financial reporting.</p> <p>The JSC also noted that outcomes relating to clarification of respective roles and responsibilities will be progressed through the proposed RLO workshop.</p> <p>However, in the interim, the JSC agreed that Significant formal policy advice to regional bodies on planning and investment must be jointly agreed</p>	<p>The RLO workshop to be organised as soon as possible with Dave Wildermuth.</p> <p>Both parties agree to reinforce the policy decision re: <i>“Significant formal policy advice to regional bodies on planning and investment must be jointly agreed by the RLO’s prior to advice being given”</i> within their agencies and with regional bodies.</p>	<p>H Abrahams D Wildermuth</p> <p>JSC Members</p>	<p>06/08/04</p> <p>06/08/04</p>

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		<p>officers and members of the Regional Arrangements Planning Team,</p> <p>2. <b>note</b> plans to engage the Australian Government RLOs in a similar review, and</p> <p>3. <b>note</b> the preliminary recommendations for performance reporting improvements to be instigated before the September reporting period.</p>	by the RLOs prior to advice being given.			
M 15	5.2	<p><b>JSC Protocols</b></p> <p>1. <b>approve</b> the attached, updated ‘Overarching protocols for the operation of the Joint Queensland / Australian Government NRM Steering Committee, interactions with Regional Bodies, Communications, and Administrative Processes’ document.</p> <p>2. <b>note</b> changes to JSC</p>	The JSC agreed not to consider the updated “Overarching Protocols” document at this time.	JSC Protocols paper to be amended to reflect current advice and to incorporate Trust Extension requirements prior to resubmission for JSC approval at JSC M16.	C Schweizer A Dale C Macdonald D Guzek	JSC M16

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		<p>membership showing Chris Schweizer replacing Harry Abrahams and Olwyn Crimp replacing Bob Speirs.</p> <p>3. <b>note</b> that an Administrative Protocols flowchart has been added to the 'Overarching Protocols' document (attachment 3) outlining the process and timelines necessary to assist the JSC Support Group and the JSC.</p> <p>4. <b>note</b> that references to the 'Commonwealth' have been changed to 'Australian Government', except in attachment 1 which refers to the National Action Plan Bilateral</p>				
M 15	5.3 b	<p><b>Additional NAP Contributions towards 2003/04 National Activity – 2004 Community Forum</b></p> <p>1. That the JSC <b>approves</b></p>	The JSC ran out of time to discuss this paper.	Out of Session Paper to be prepared for JSC Co-chair approval.	C Macdonald J Keating	06/08/04

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		an additional \$224 be paid from the balance of interest held in the Joint Holding Account towards the 2004 Community Forum				

### JSC M15 Attendees

<b>JSC Members (Australian Government)</b>	<b>JSC Members (Queensland)</b>
Chris Schweizer (Co-chair)	Allan Dale (Co-chair)
Mike Lee (DAFF) (Thursday only)	Tony Pressland (NRM&E)
<b>JSC Support (Australian Government)</b>	Olwyn Crimp (EPA)
Harry Abrahams (NRM Manager, Qld)	Tony Roberts (DPI)
Colin Macdonald (AG Secretariat)	<b>JSC Support (Queensland)</b>
	Debbie Guzek (Qld Secretariat)
	Maxine Wharton (Qld Secretariat)
	David Wildermuth
	John Keating