

Meeting 11 Record of Decisions & Actions
Joint Queensland / Australian Government NRM Steering Committee
Held at Longreach on 3/4 December 2003

Meeting No.	Agenda Item No.	Issue	Decision	Action	By Whom	By When
M 11	1.1	Agenda for JSC M11	Agreed			
M 11	1.2	Record of Decisions M10	Agreed			
M 11	1.3	Matters Arising				
		LGAQ letter seeking a place on JSC	JSC considers it opportune to roll the agreed dialogue between the JSC and the RGC into a tripartite dialogue about roles, responsibilities and future governance arrangements. This is seen as a critical first step to determining future relationships between those parties with a critical role in regional NRM governance issues. JSC notes that the Australian Government is open to community engagement.	State and Commonwealth responses to Ministerial letters from Noel Playford to reflect this decision.	A Dale H Abrahams	19 Dec
M 11	2.0	Workplan Update / Exception Report	JSC notes the Workplan and Exception Reports.	Qld JSC Secretariat to take on responsibility of Workplan Update and Exception Reporting.	D Guzek / M Wharton	On-going
M 11	3.1 (a)	Single Holding Account Report – NAP <i>Recommendations:</i> 1. that the JSC notes the attached Single Holding Account reconciliation for the NAP in Qld for the period 1 July 03 to 21 Nov 02 (attachment 1)	Recommendation 1 The JSC notes the Single Holding Account Report and notes that expenditure appears to be accelerating in later quarters.	JSC requests that future NAP Single Holding Account reports to include final column on Ministerial approved budgets.	D Guzek	Ongoing

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		2. The JSC to note the attached Reconciliation of the Commonwealth Deposit received by Qld on 20/06/03 (attachment 2)	Recommendation 2 The JSC notes the reconciliation of the Commonwealth Deposit received by Qld on 20/06/03.			
M 11	3.1 (b)	<p>Single Holding Account Report – NHT</p> <p><i>Recommendations:</i></p> <p>1. The JSC note the attached Single Holding Account reconciliation for the NHT2 in Qld for the period 1 July 03 to 21 Nov 03 (attachment 1)</p>	<p>Recommendation 1 The JSC notes the the Single Holding Account.</p> <p>The JSC notes that Milestone Schedule 2's are yet to be received from the Aust Govt Support Team for the Northern Gulf, Cape York, QMDC & DCQ.</p>	<p>Bruce Rampton to provide outstanding schedule 2 for Cape York. PM&E team to urgently provide schedule 2's to the Aust Govt Support Team for QMDC, DCQ and Northern Gulf.</p> <p>H Abrahams to clarify Aust Govt deposit to Qld on 3 Dec 03.</p> <p>D Guzek to prepare an OoS paper for JSC approval of total deposit.</p> <p>D Guzek to prepare a letter to all regional bodies reminding them of their financial and auditing requirements. This letter to include the decision of meeting M10 agenda item 3.3 with regards to withholding quarter ending March</p>	<p>B Rampton</p> <p>J Keating</p> <p>H Abrahams/</p> <p>D Guzek</p> <p>D Guzek</p>	<p>8 Dec</p> <p>8 Dec</p> <p>8 Dec</p> <p>12 Dec</p> <p>8 Dec</p>

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				<p>payment if audited financial statements are not received.</p> <p>Future NHT2 Single Holding account reports to include final column on Ministerial approved budgets.</p>	D Guzek	Ongoing
M 11	3.2	<p>Regional Bodies Financial Reports – NAP <i>Recommendation:</i></p> <p>1. The JSC note the status and progress of all Regional Bodies against approved NAP Foundation Funding and Priority Action proposals as per Attachment 1 – NAP Community Based Planning and Actions Status Report as at 21/11/03;</p> <p>2. The JSC approve payments of \$653,404 State and \$653,403 Commonwealth into the NAP Single Holding Account and note the following payments made from the NAP Single Holding Account by the QLD JSC Secretariat (in accordance with JSC</p>	<p>Recommendation 1 The JSC notes the status and progress of all Regional Bodies against approved NAP Foundation Funding and Priority Action proposals as per Attachment 1 – NAP Community Based Planning and Actions Status Report as at 21/11/03</p> <p>Recommendation 2 The JSC approves payments of \$653,404 State and \$653,403 Commonwealth into the NAP Single Holding Account.</p> <p>The JSC notes the payments made from the Single Holding Account since JSC meeting 10.</p>			

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		<p>Decision at M9 Agenda Item 4.2 Re: Red Tape Reduction) to cover Quarterly payment requirements as detailed in the approved Schedule 2's of the relevant Activity Agreements:</p> <ul style="list-style-type: none"> ▪ Burdekin Dry Tropics FF – Bal Q3 & Q4 \$183,825 ▪ QMDC FF – Final Q6 \$ 67,500 ▪ Burnett Mary PAP1 Q1 \$ 93,450 ▪ Burnett Mary PAP2 Q1 \$135,404 ▪ Burnett Mary PAP3 Q1 \$287,628 ▪ QMDC PAP1 Pt Q2 \$150,000 ▪ CA PAP5 Q1 \$389,000 <p>3. The JSC approve the revised Schedule 2</p>	<p>Recommendation 3 The JSC approves the revised</p>			

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		<p>submitted by the SEQ Western Catchments Group as per Attachment 1d which corrects cashflow requirements for the 2003-2004 financial year;</p> <p>4. approve payments of \$53,350 State and \$53,350 Commonwealth into the NAP Single Holding Account and approve a payment of \$106,700 from the Single Holding Account to the SEQ Western Catchments Group which represents the Balance of Q5 (Q1 03/04) and Q6 (Q2 03/04) payment requirements as per the revised Schedule 2.</p> <p>5. note that no Audited Financial Statements and Regional Body Certifications have yet been received despite these being due to be received from all Regional Bodies by 31 August 2003.</p>	<p>SEQWCG Schedule 2.</p> <p>Recommendation 4</p> <p>The JSC approves payments of \$53,350 State and \$53,350 Commonwealth into the NAP Single Holding Account and approves a payment of \$106,700 from the Single Holding Account to the SEQ Western Catchments Group which represents the Balance of Q5 (Q1 03/04) and Q6 (Q2 03/04) payment requirements as per the revised Schedule 2.</p> <p>Recommendation 5</p> <p>JSC notes that no audited financial statements and Regional Body certifications have yet been received. The requirement for audited financial statements is to be incorporated into a letter to all regional bodies. The letter to the NAP regional bodies is to state that if audited financial</p>	<p>Payment to be made to SEQWCG on receipt of Tax Invoice.</p> <p>D Guzek to prepare a letter to all regional bodies reminding them of their financial and auditing requirements. This letter to include the decision of meeting M10 agenda item 3.3 with regards to withholding quarter ending March payment if audited financial statements are not received.</p>	<p>D Guzek</p> <p>D Guzek G Kelly /</p>	<p>12 Dec</p> <p>8 Dec 03 (NAP) 12 Dec 03 (NHT)</p>

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			statements, or a status report as to where this process is at, is not received by 15 December 2003 future quarterly payments will not be made.			
M 11	3.3	Statewide Projects Financial Reports – NAP <i>Recommendation:</i> 1. The JSC to note the status and progress of all Statewide Projects against approved NAP Statewide Activity proposals as per Attachment 1 – NAP Statewide Activities Status Report as at 21/11/03	The JSC notes the NAP Statewide Activities Status Report as at 21/11/03.	D Guzek to insert Ministerial Approval column into the Status Report.	D Guzek	Ongoing
M 11	3.4	Projected Cashflow Report – NAP <i>Recommendation:</i> 1. The JSC to note the attached Projected Cashflow Report for the NAP in Qld (Attachment 1) has been updated since JSC M10 to incorporate additional information and approvals, revised Schedule 2's and Progress to Date in a number of activities.	The JSC notes the Projected Cashflow Report for the NAP in Qld.			
M 11	3.5	In-kind Reporting Arrangements 1. The JSC to endorse the in-kind reporting arrangements as outlined in the attached Qld	The JSC endorses the In-kind Reporting Arrangements, subject to the following minor amendments: 1. clarification that the time frame outlined in table 4 is specifically for	A Goeths to amend the In-kind reporting arrangements paper to include minor amendments as recorded in minutes.	A Goeths	12 Dec 03

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		paper	<p>this financial year and that there is an expectation that future years will anticipate the emerging regional investment strategies;</p> <ol style="list-style-type: none"> 2. at the bottom of table 4, the term “audit”, needs to be clearly articulated as “a systems and process audit”, not a transaction audit; 3. in the declaration, the word “certify” should be replaced with “agree”. 	The JSC to receive table 4 “Establishment of a Reporting System” for 2004-2005 for endorsement at JSC meeting 12 in February 2004.	A Goeths	M12 Feb
M 11	3.6	<p>Protocol for Reporting and Exceptions <i>Recommendations:</i></p> <ol style="list-style-type: none"> 1. agree to the development of a system of tiered Schedule 2 reporting arrangements setting variation tolerances that will allow for the continuation of automatic payments, based on associated cash flow and milestone achievements. This will require Regional Bodies to provide increasingly detailed reports the further progress moves away from budgets and plans, and stop automatic payments at key trigger points. 	<p>Recommendation 1 The JSC endorses in principle the concept of a system of tiered schedule 2 reporting arrangements setting variation tolerances that allow for the continuation of automatic payments, based on associated cash flow and milestone achievements but requires resubmission following further dialogue between JSC Aust Govt and State Secretariat.</p> <p>Specific clarification is required on tables re:</p> <ul style="list-style-type: none"> ▪ Who are the nominated managers ▪ Who are the programme directors ▪ The column headed “Situation” means the effect on Schedule 2 ▪ clarify approval versus 	JSC Secretariat to amend the paper to reflect the decisions as recorded and represent to JSC M12 in February 2004.	G Kelly J Keating	M12

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		2. support the delegation of the approval of variations to timelines, milestones and funding for previously approved NAP projects within an Activity to the Queensland and Australian Government NAP/NHT Nominated Managers as outlined in Table 1 below	<p>recommendation roles of JSC particularly with regards to the differences between NAP & NHT2</p> <ul style="list-style-type: none"> ▪ Simplify and integrate into single table <p>Recommendation 2 Delayed until resubmission.</p>			
M 11	3.7	Summary of June Performance Feedback	The JSC notes that not all the reports were received in time for submission of this paper to JSC M11.	D Guzek to prepare OoS paper upon receipt of final SEQ Performance Summary.	D Guzek	12 Dec 03
M 11	3.8	<p>M&E Letter and Template for Performance Reporting</p> <p><i>Recommendations:</i></p> <p>1. Approve the attached letter and reporting template to be sent to Regional Bodies for the Monitoring and Evaluation component of performance reporting to 31 March 04</p>	<p>The JSC requires redrafting of the letter prior to joint chair signature with a focus on the following</p> <ul style="list-style-type: none"> ▪ Merging together the performance reporting framework of which this is a part into a single letter ▪ Clearer statement of this as a trial which JSC requires participation in as a basis for preparing a longer term state/nationally consistent approach focused on demonstrable improvements of natural resource conditions. ▪ Give a stronger context of what is required in relation to the broader performance reporting framework. ▪ Encourage regional bodies to draw upon emerging evidence of resource 	J Keating to work closely with M Lee to finalise this letter	J Keating & M Lee	12 Dec

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			condition impacts resulting from recorded outputs for the March performance report and subsequent reports.			
M 11	3.9	<p>Indicative Allocations <i>Recommendations:</i></p> <ol style="list-style-type: none"> 1. Approve CSIRO be retained to work with the Australian and State Agencies to develop a transparent Decision Support System which will assist the JSC and the regional bodies to develop and agree on indicative allocations of NAP funding in Queensland across the NAP regions; 2. Approve the Decision Support system be designed so that it seamlessly can translate to the whole of Queensland in order to assist in developing indicative allocations of NHT funding in all regions of Queensland; 3. Approve to commit up to \$25,000 to retain CSIRO to develop the decision support processes 	Paper Withdrawn			
M11	4.1	<p>Forward Strategy 2004-2005 (Queensland Paper) The JSC to consider the following</p>	The JSC notes the 2004-2005 Forward Strategy paper.	H Abrahams to provide Queensland with a model Partnership Agreement.	H Abrahams	12 Dec 2003

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		<p>or other issues for development of strategies leading into the 2004-2005 year</p> <p>NAPSWQ</p> <ul style="list-style-type: none"> • Format and development of the Partnership Agreement to be ready when Regional Bodies complete and have their plans accredited. Areas to consider are as detailed in the Bi-lateral, it is expected they will be considerably different to the current Activity Agreements for Foundation Funding and PAPs. • Operation of Regional Bodies if Plans not accredited by 30 June 2004 <p>NHT 2</p> <ul style="list-style-type: none"> • Develop a strategy position for Facilitator/Coordinators that are currently only funded to 30 June 2004. A clear strategy will provide confidence for those Regional Bodies whose plans will complete during 2004-2005. This is important given the NHT 2 Bi-lateral is still unsigned. 		<p>Queensland to draft a JSC paper by JSC M12 outlining the style and approach for partnership agreements.</p> <p>This work needs to be aligned to upcoming partnership dialogue between JSC, RGC & LGAQ.</p> <p>The JSC to provide preliminary advice to Regional Bodies regarding strategies for dealing with the transition from existing Facilitator Coordinator funding to future Regional Investment Strategy style programme funding. (2 signatures)</p>	<p>D Wildermuth P McDonald</p> <p>P McDonald</p>	<p>JSC M12</p> <p>11 Dec</p>

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		<p>GENERAL</p> <ul style="list-style-type: none"> ▪ Strategy to cover any implications the Queensland State and Federal Elections (due in 2004) may have to implementation of the NAP and NHT programs with regard to Ministerial approvals and continuity of funding. 				
M11	4.2	-				
M11	4.3	<p>Pre-Accreditation Investments (Sunrise Projects) <i>Recommendations:</i> That the JSC:</p> <ol style="list-style-type: none"> 1. endorses the concept of Critical Early Investments (CEIs), or Pre-Accreditation Investments(PAIs), in NRM Plans/Investment Strategies under the National Action Plan for Water Quality and Salinity (NAP) and the Natural Heritage Trust extension (NHT2); and 2. agrees to further examine the most appropriate model for establishing Critical Early Investments/Pre-Accreditation Investments. 	<p>Recommendation 1 The JSC endorses the concept of Critical Early Investments (CEIs), or Pre-Accreditation Investments(PAIs), in NRM Plans/Investment Strategies under the National Action Plan for Water Quality and Salinity (NAP) and the Natural Heritage Trust extension (NHT2)</p> <p>Recommendation 2 The JSC agrees to further examine the most appropriate model for establishing Critical Early Investments/Pre-Accreditation Investments</p> <p>The JSC agrees to commence</p>	<p>The JSC to commence negotiations with Regional Bodies with regards to possibility of PAI's.</p>	<p>JSC members</p>	<p>Ongoing</p>

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			<p>negotiations with regional bodies on potential pre accreditation investments (PAI's) in emerging plans / investment strategies. PAI's will be directed at selected mature components of plans / strategies agreed between Governments and the regional body.</p> <p>PAI's will be based on existing PAP principles embodied in the NAP Bilateral. However, the clear focus is on demonstrably mature components of plans / strategies and will be designed to not distract regional bodies from completion of these plans / strategies.</p>			
M11	5.1	<p>Interim Report from NAP Water Quality Program <i>Recommendation:</i> The JSC to: 1. Note that the Water Quality Program is taking all reasonable steps to ensure the program now moves rapidly to full implementation</p>	The JSC notes the Interim Report from the NAP Water Quality Program			
M11	5.2	<p>Acknowledgement that Indigenous cultural heritage management is a valid activity for NHT2 investment <i>Recommendation:</i> The JSC to: 1. Note that the ineligibility of Indigenous cultural heritage as</p>	<p>Recommendation 1 The JSC recognises that NHT2 investments in NRM are related to holistic land and water management, including the aspirations of indigenous people, and are broadly consistent with the management of indigenous cultural heritage. Both Governments are</p>			

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		<p>a funding priority for NHT2 is a barrier to achieving Indigenous community engagement in the NRM process;</p> <p>2. Approve the formation of a small working group consisting of government and Indigenous stakeholders to more clearly define targets and actions for landscape-based Indigenous cultural heritage that should be included in Regional NRM Plans, and identify cultural heritage activities that could be funded through NHT2. This group should report back to the February 2004 JSC meeting</p>	<p>committed to the COAG reconciliation agenda which requires incorporation of indigenous interests in all government programmes.</p> <p>Recommendation 2 The JSC does not approve the formation of a working group at this time.</p>			
M11	5.3	<p>Reef Water Quality Protection Plan (RWQPP) <i>Recommendations:</i> The JSC to:</p> <ol style="list-style-type: none"> 1. Note the expected release of the RWQPP in the near future 2. Note the critical role Regional Bodies will play in the delivery of actions to support implementation of the RWQPP 	<p>Recommendation 1 The JSC notes the expected release of the RWQPP in the near future</p> <p>Recommendation 2 The JSC notes the critical role Regional Bodies will play in the delivery of actions to support implementation of the RWQPP</p>	<p>Tony Roberts, Tony Pressland and Gary Kelly to prepare a paper concerning proactive strategies the JSC could take to assist implementation of Reef Plan priorities through the regional NRM process in consultation with relevant State and Aust Govt reef plan officers..</p> <p>Taskforce to work with Harry Abrahams to draft a project plan exploring options to assist existing</p>	<p>A Roberts, A Pressland, G Kelly</p> <p>H Abrahams A Goeths</p>	<p>JSC M12</p> <p>JSC M12</p>

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		<p>3. Explicitly consider Reef outcomes as part of the accreditation of Regional NRM Plans and investment in Regional Investment Strategies</p> <p>4. Formally communicate linkages between the NAP and NHT2 programs and Reef outcomes through Regional NRM planning process guidance products.</p>	<p>Recommendation 3 The JSC agrees to explicitly consider Reef outcomes as part of the accreditation of Regional NRM Plans and investment in Regional Investment Strategies</p> <p>Recommendation 4 The JSC agrees to formally communicate linkages between the NAP and NHT2 programs and Reef outcomes through Regional NRM planning process guidance products</p>	<p>programme delivery with mechanisms already in place for regional NRM planning.</p> <p>Early contact should be made with the following programme areas:</p> <ul style="list-style-type: none"> ▪ Care and Watch facilitators (H Abrahams) ▪ Reef Plan (A Pressland) ▪ Wetland Taskforce (R Speirs) ▪ GABSI (D Wildermuth) ▪ Rural Leasehold Strategy (A Roberts) ▪ Coastal Management Planning (R Speirs) ▪ WONS (A Pressland) 		
M11	5.4	<p>Burdekin Dry Tropics – PAP – Increasing the effectiveness of community engagement”</p> <p><i>Recommendations:</i></p> <p>1. Approve Burdekin PAP “Increasing the effectiveness of Community Engagement”</p>	<p>The JSC agrees to recommend Burdekin PAP “Increasing the effectiveness of Community Engagement” proposal to the total of \$51,160 to Ministers for approval.</p>	<p>Allan Dale to advise Burdekin of JSC decision.</p> <p>The JSC to Seek Ministerial approval.</p>	<p>M Bradby</p> <p>D Guzek / G Kelly</p>	<p>8 Dec 03</p> <p>12 Dec 03</p>
M11	5.5	<p>NRM Regional Advisory Group</p> <p><i>Recommendations:</i></p> <p>The JSC to:</p> <p>1. note the intention of Qld’s NRM agencies, EPA, DPI, and NR&M to form an NRM Regional Advisory Group (NRM RAG) to meet State NRM business advisory needs;</p>	<p>Recommendation 1 The JSC notes the intention of Qld’s NRM agencies, EPA, DPI, and NR&M to form an NRM Regional Advisory Group (NRM RAG) to meet State NRM business advisory needs</p> <p>Recommendation 2 The JSC will consider whether the</p>			

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		2. consider if such an advisory body, where terms of reference are attached, has the potential to deliver additional benefits to the national funding programmes.	NRM Regional Advisory Group has the potential to deliver additional benefits to the national funding programmes once the NHT2 Bilateral is signed.			
M11	5.6	<p>Capacity Building – CB01 project and matrix of activities <i>Recommendations:</i> The JSC to:</p> <p>1. Note the attached interim report of Phase 1 of SIP project CB01, <i>Draft NRM Needs Analysis</i>, which identifies the issues to be addressed in Phase 2 of the project and presents a project plan for Phase 2 (Attachment 1);</p> <p>2. Approve the Project Plan as the basis for Phase 2 of the CB01 project, (note that advice from the Capacity Building Program Implementation Board will be tabled at the meeting); and</p>	<p>Recommendation 1 The JSC notes the interim report of Phase 1 of SIP project CB01, <i>Draft NRM Needs Analysis</i>, which identifies the issues to be addressed in Phase 2 of the project and presents a project plan for Phase 2</p> <p>Recommendation 2 The JSC agrees to recommend phase 2 of CB01 Local Government NRM Needs Analysis for an amount of \$875,751 to Ministers for approval.</p> <p>The JSC requires that in implementation of this programme, strong effort is taken to benchmark capacity improvements in the following areas:</p> <ul style="list-style-type: none"> ▪ Defined local government 	<p>A Dale to write to LGAQ to advise of decision.</p> <p>The JSC to Seek Ministerial approval.</p>	<p>M Bradby</p> <p>D Guzek G Kelly</p>	<p>12 Dec</p> <p>12 Dec</p>

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		3. Note the attached matrix illustrating the deliverables of the state-level capacity building activities to the NAP regional bodies (Attachment 2)	<p>investment into regional investment strategies</p> <ul style="list-style-type: none"> ▪ Local government adoption of regional NRM planning outcomes into regional and local planning schemes ▪ Local government adoption of regional NRM planning principles in local government corporate plans. ▪ Local government support for regional NRM planning processes. <p>Recommendation 3 The JSC notes the capacity building matrix illustrating the deliverables of the state-level capacity building activities to the NAP regional bodies.</p>			
M11	5.7	<p>2004 Adelaide Community Forum</p> <p><i>Recommendation:</i> The JSC to note the planning is well advanced for the Community Forum for the Natural Resource Management Ministerial Council (NRMMC) to be held in Adelaide on 14, 15 & 16 April 2004.</p>	The JSC notes that planning is well advanced for the Community Forum for the Natural Resource Management Ministerial Council (NRMMC) to be held in Adelaide on 14, 15 & 16 April 2004.			
M11	5.8	Possibility of a special case for funding arrangements for the Torres Strait	Paper withdrawn			
M11	5.9	Multivariate Analysis	Paper withdrawn			

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		No paper				
M11	5.10	<p>Regional Mapping: Boundaries and Names</p> <p><i>Recommendations:</i></p> <ol style="list-style-type: none"> 1. Endorse the paper on regional mapping, and specifically agree to: <ul style="list-style-type: none"> ▪ mapping at 1:100,000 scale with Geoscience Australia data as the baseline standard and with the Australian Maritime Boundary Information system dataset set at a 12 km nautical mile limit, and ▪ the processes for version control and changes to regional boundaries (and names) with JSC as the key approval agent and conduit for such changes. ▪ Endorse the names and boundaries proposed in Attachment B. ▪ Request Queensland agency staff provide Australian Government staff, Queensland team, with: <ul style="list-style-type: none"> ▪ current data sets for both the NHT and NAP regional 	Paper withdrawn due to lack of consultation with Queensland	D Wildermuth to work through with SCG (Gerry Maynes in Aust Govt)	DWildermuth G Maynes	JSC M12

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		<p>boundaries consistent with 1 and 2 above and with version number indicated, by 20 December 2003, and</p> <ul style="list-style-type: none"> ▪ a letter with state views on the proposed standards and boundaries, particularly coastal, for discussion with other states. 				
M11	5.11	Designations		<p>D Guzek and G Kelly to explore implications of Bill Kennedy letter in relation to personal liability of regional board directors and non-Government members of Program Implementation Boards.</p> <p>D Wildermuth to seek rapid resolution of outstanding designation cases and regional coordination group advice.</p>	<p>D Guzek G Kelly</p> <p>D Wildermuth</p>	<p>11 Dec</p> <p>11 Dec</p>
M11	5.12	Fitzroy Basin Association -	JSC approves the release of the draft FBA NRM Plan subject to a full 6 working weeks consultation period.	Joint chairs to finalise letter advising FBA of their decision	H Abrahams A Dale	5 Dec 03

JSC Attendees		
Harry Abrahams	Allan Dale	
Mike Lee	Tony Pressland	
Gary Kelly	Bob Speirs	
	Tony Roberts	
	Debbie Guzek	
Darren Moor from Region	Maxine Wharton	